

## Student Evaluation Procedures

Grading for the Internship Course is on a "Satisfactory/Unsatisfactory" basis.

To earn a "S" grade, students must:

- X Attend and participate at on-campus class sessions.
- X File all forms and other required paperwork by course deadlines.
- X Consistently adhere to ethical considerations and demonstrate professional responsibility to the internship site.
- X Consistently demonstrate an openness to supervisor critique and a willingness to learn.

Student progress in the internship experience is monitored in several ways. These may include:

- X Clinical Coordinator visits to discuss student progress with the site supervisor.
- X Telephone consultations with site supervisors.
- X Site Supervisor completion of the Interim Evaluation Form (see next page).
- X Site Supervisor completion of the Final School Counseling Internship Supervisor Evaluation Rating Form (see pp. 25-28).

The original of this form *must* be filed with the Xavier clinical Coordinator at the successful completion of the internship to serve as the final student evaluation.

Please note that all supervisors must complete this form during the internship. That is, if a student changes internship sites or supervision during the experience, an Evaluation Form must be completed by each supervisor.