

### PREREQUISITES TO SCHOOL INTERNSHIP

1. Successfully complete EDCO 669, Counseling Practicum I.
2. Students should contact the Xavier University Counseling Program Clinical Coordinator for a School Counseling Internship Packet. This packet contains the necessary information and forms required to approve and begin your internship. It is recommended that students obtain this packet the semester prior to the anticipated start of the internship.
3. After the completion of all forms and receiving the necessary approvals, students may begin to log internship hours.
4. Once all approvals are granted, students who are actively involved and registered through Xavier University may refer to themselves as a "Counselor Trainee."