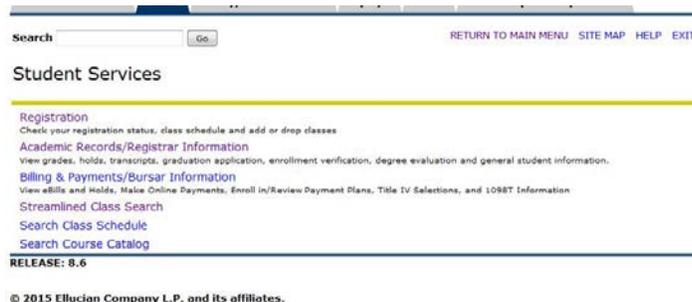# XAVIER
UNIVERSITY

Quick Tips:
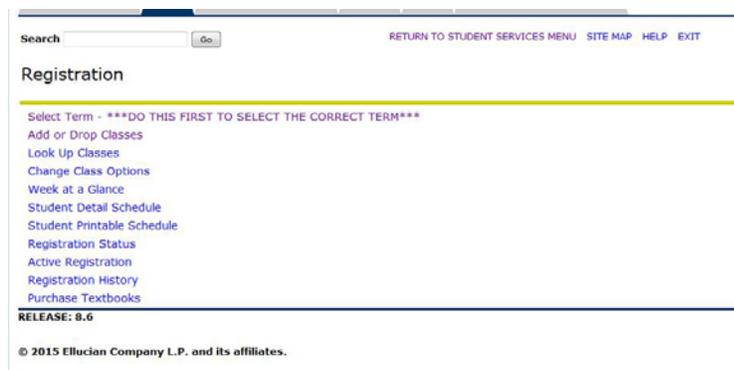# Registering for Classes from the Student Hub

1. **Go to the Current Student Hub. Click on "Self Service" and log on.**

2. **Click on the 'Student' tab.**
3. **Click on 'Registration'**

4. **Click 'Select Term'.**

5. **Choose the appropriate term from the drop down list and click submit.**

6. **Click on 'Add or Drop Classes'. Enter the CRN and click 'Submit Changes'.**

> You can enter multiple CRNs at the same time.

7. **If you do not have the CRN, click on 'Class Search'.**
8. **Select the course subject and click on 'Course Search'.**

9. **Browse the available courses and click 'View Sections' to see a list of all available sections of the course.**
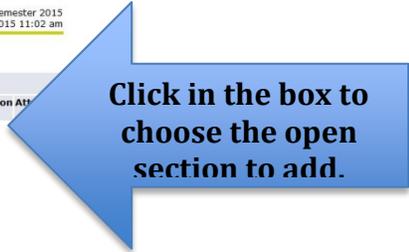
10. **Open sections will have a tick box in front of the CRNs. Closed sections will have a 'C' in front of the CRNs. Click in the tick box of the section you would like to add and then click the 'Register' button at the bottom of the page.**

11. **You will now see your added course in your course list.**