XAVIER UNIVERSITY

AUTHORIZATION TO PAY INVOICE AGAINST STANDING ORDER

DATE	VENDOR NUMBER	PURCHASE ORDER NUMBER

DEPARTMENT - WHEN MATERIALS ORDERED AGAINST THIS RELEASE ARE RECEIVED AND CHECKED, FORWARD THIS FORM IMMEDIATELY TO PURCHASING AT ML 7212

DEPARTMENT USE ONLY	ACCOUNTS PAYABLE USE ONLY	RECEIVED IN ACCOUNTS PAYABLE BY	DATE THIS FORM RCD.

DEPARTMENT CONTACT	DEPARTMENT PHONE	RELEASE #	REF. #	DEPARTMENT	MAIL LOCATION#
			R		-

VENDOR

SHIPPED TO

Fund	Org	Account	Fund	Org	Account

NO.	QUANTITY	UNIT	DESCRIPTION	RCD	UNIT PRICE	EXTENDED PRICE
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00

INTERNAL FORM ONLY DO NOT SEND TO VENDOR

PAYMENT OF INVOICE AGAINST THIS RELEASE IS AUTHORIZED

TOTAL $ 0.00

AUTHORIZED SIGNATURE

PURCH-012 (6/92)

DEPARTMENTAL COPY-SEND TO PURCHASING WHEN GOODS RECD
ML 7212

Reset form