

Bomb Threat Checklist

Name of the Person receiving the call: _____

Phone Number the call was received on: _____

Time and Date: _____

Caller ID/Telephone Number of person issuing the threat

SEX: Male Female

AGE: Adult Juvenile Approximate Age _____

CALL ORIGIN: Local Long Distance Internal

VOICE CHARACTERISTICS

Loud Deep Intoxicated Soft High Pitched Other

SPEECH

Fast Distinct Slurred Slow Distorted Lisp Other

LANGUAGE

Excellent Good Fair Poor Foul Other

ACCENT

Local Foreign Regional: _____

MANNER

Calm Rational Coherent Deliberate Party Deliberate Righteous

Angry Irrational Incoherent Emotional Laughing

BACKGROUND NOISE

Machines Confusion Music Office Mixed Trolley/Train

Busses/cars/trucks Animals Quiet Voices Airplanes

GENERAL PROCEDURES

1. Keep the caller talking if possible. (pretend difficulty with hearing)

2. Ask questions:

- When will it go off?
 - Hour:
 - Time Remaining:
 - What Does it look like?
- Where is it Located?
 - Building:
 - Area:
- What kind of bomb is it?
- Where are you now?
- How do you know so much about this bomb?
- What is your name and address?

3. Was the caller familiar with the bomb location? Write out the message in its entirety along with any other comments.