REQUIRED DOCUMENTATION FOR NURSING STUDENTS IN CLINICAL COURSES

Xavier University upholds and values high quality and safe health care delivery. Included in this value is the health of students who interact with patients and families across health care settings. Faculty/Students may have in-apparent or pre-clinical infections or diseases that they are not aware of having. Therefore, it is required of all Xavier students who will be attending a clinical site to be screened and receive vaccinations for meeting quality and safety concerns.

All sophomore through senior undergraduate students and all MSN MIDAS, ABSN and FNP graduate students must meet the specific requirements outlined below prior to going to clinical sites. Requirements are revised based on contracts with clinical sites. Students are notified in ample time to comply with changes in requirements.

Forms and instructions for submitting forms are at [http://www.xavier.edu/nursing/current-students.cfm](http://www.xavier.edu/nursing/current-students.cfm). Also on that web page is information about additional clinical supplies, uniforms and name badges.

Due 8/1 - A background check and 10 panel drug screen is required for BSN Sophomore, Juniors, Seniors, MIDAS students, and first year FNP students. Additional info can be found on the Nursing Current Students web page.

All students are required to complete HIPAA and OSHA training. Students will receive instructions prior to due date.

DUE DATES FOR SUBMISSION OF FORMS/DOCUMENTS
(CPR card copy or registration for CPR at XU due by deadline):

June 15 – BSN Sophomores  August 15 – MIDAS Yr. 1 students  (ABSN due dates vary)  (FNP TBA)

Renewable on due dates: Juniors & Seniors as well as MIDAS 2

--REQUIREMENTS (First Year) – Students cannot go to clinical site until ALL are met--

PHYSICAL EXAMINATION FORM

Physical Examination. Students are required to provide proof from a physician that they are in good health prior to the beginning of practicum courses and annually throughout their nursing student career. Faculty/Students are required to notify the School of Nursing if there is a change in health status that may affect their participation in clinicals. Annual physical exams may be required.

IMMUNIZATION RECORD

Require proof of immunity either by vaccination or positive serology (lab report required) for the following:

- Measles, mumps, rubella 2 doses of MMR vaccine after the age of 12 months. If you cannot provide documentation of previous vaccination, then a blood test must be done to confirm immunity.
- Tetanus, diphtheria, pertussis (Tdap Adacel vaccine) Evidence of receiving the primary series of vaccinations against Tetanus, Diphtheria and Pertussis. 1 dose and then every five or ten years as required by current recommendations.
- Hepatitis B 3 doses with serology test after 3rd dose.
- (NOTE: Hepatitis B series requires 5-6 months to complete. Start ASAP if you have not had it.)
- Varicella (chicken pox) 2 doses (VZV), A 3rd option for verification of chicken pox immunity is history of disease.

TB (Tuberculosis) - Two-step required for BSN sophomores & Yr. 1 MIDAS. One-step required for FNP students.

Tuberculin Two-Step Skin Test. Students are required to obtain a two-step TB test In two-step testing (given/read and 1-3 weeks later, given/read again. A chest x-ray is required if TB test is or has been positive in the past. The TB Quantiferon Gold blood test, approved by the CDC, is an accepted form of tuberculin screening. NOTE: Practicing registered nurses may provide verification of their two most recent negative TB tests in lieu of a two-step TB test.

CPR/AED CERTIFICATION (Verification required first year and upon renewal)

CPR/AED Certification MUST be the American Heart Association BLS Healthcare Provider course ([www.heart.org](http://www.heart.org)) or the American Red Cross BLS Healthcare Provider course ([www.redcross.org](http://www.redcross.org)). The AHA course is offered at XU on a Saturday in late August or early September for undergraduates and in mid-late September for MIDAS students.

HEALTH INSURANCE (Copy of BOTH SIDES of card required annually) Students must maintain insurance throughout program.

FLU VACCINE Current flu season verification due by Oct. 15th.
REQUIREMENTS (Continuing Students)

STUDENT ANNUAL HEALTH AND TB (Tuberculosis)

Health Status Update Form, complete/sign top section. One Step TB Form or other verification. Skin test, Negative TB QuantiFERON GOLD blood test, or if tested positive, a symptom check (form on current student web page). Health care professional completes the bottom section.

CPR/AED & HEALTH INSURANCE: Submit the BOTH SIDES of CPR/AED card upon renewal (must be AHA Healthcare Provider or ARC Professional Rescuer and Health Care Provider) & both sides of health insurance card.

FLU VACCINE Verification of current season flu vaccination required each flu season

Xavier University maintains a blanket liability insurance policy on all nursing students which covers students during their participation in clinical experiences directly related to the nursing program. A small fee is charged on the bursar bill for each clinical course to cover the insurance cost.

This policy applies to all faculty and/or students who will be participating in a clinical experience. If non-compliant, the faculty or student will be ineligible to participate in the clinical experience.