

This is how to register for ROTC courses at NKU. Start by going to the registrar's office at NKU, located in Room 301 of the Lucas Administrative Building. There you will meet with a registration assistant who will help you through the process of Registering for a Course through Consortium. Make sure you bring your All-Card, and this sheet. The following table lists the Call Numbers, Course Name, and Xavier CRN for each of the Military Science courses for Spring Semester 2010. Freshmen (MSI) classes have 100-level course-numbers, Sophomore (MSII) classes have 200-level course-numbers, Junior (MSIII) classes have 300-level course-numbers, and Senior (MSIV) classes have 400-level course-numbers.

XU Call Number	NKU Call Number	Course Name	CRN	Hrs.
MILS 103 – 01	MSC 103	Introduction to Tactical Leadership	13158	1
MILS 104 – 01	MSC 104	Freshman Leadership Lab II	13159	1
MILS 203 – 01	MSC 203	Foundations of Tactical Leadership	13160	3
MILS 204 – 01	MSC 204	Sophomore Leadership Lab II	13161	1
MILS 303 – 01	MSC 303	Leadership in Changing Environments	13162	3
MILS 304 – 01	MSC 304	Junior Leadership Lab II	13163	1
MILS 403 – 01	MSC 403	Leadership in a Complex World	13164	3
MILS 404 – 01	MSC 404	Senior Leadership Lab II	13165	1

Once you have completed the paperwork necessary at NKU, you will receive a copy of the Consortium student agreement, and a registration form signed by the Registration Assistant.

Take the registration form to the CAPS office at Xavier University. This is located on the first floor of Alter Hall on the Xavier Campus, 3800 Victory Parkway, Cincinnati, OH 45207. In the CAPS office you will meet with a CAPS assistant, who will guide you through the process of registering on-campus at Xavier. Once you have finished at the CAPS office you are registered for class.

Notes:

- Your grades from ROTC courses will take longer to post to MyNKU than your regular grades.
- You will be charged a \$30 lab operations fee by Xavier University. This is in addition to any tuition charges from NKU.