

**DISTRIBUTION  
DATE:**

January 26, 2012

**POSITION:**

**Vice President, Supply Chain Performance Management**

**LOCATION:**

Home Office

**REPORTS TO:**

Chief Resource Officer

**BRIEF SUMMARY:**

The Vice President of Performance Management is a system level management position responsible for supply and service expense reporting, item and contract information, contract implementation and supply expense budgeting. The position will be responsible for establishing metrics to measure key areas of supply chain operations across all CHP sites. This will require that the Vice President of Performance Management work closely with hospital, region and division financial leaders. The position will also work closely with home office financial leaders and other hospital departments (i.e. Legal, Contracting, and Finance).

**POSITION  
CRITERIA:**

- Bachelor's degree in Business Management, Finance, Hospital Administration, or related field is required. Master's in Business Administration is preferred.
- A minimum of ten years progressive management experience in hospital financial management with an emphasis in supply chain operations.
- Has previously demonstrated successful contract negotiation skills and ability to apply those skills to establish and administer complex contracts for CHP products and services.
- Must possess the ability to deal with multiple priorities, be self-motivated, work tight time frames/deadlines, and function independently to implement new programs within a broad scope of guidelines and established policies and goals.

**KEY JOB  
RESPONSIBILITIES:  
(not all-inclusive)**

**Supply Chain Management:**

- Serves as the primary CHP liaison for all financial matters related to supply, service, and capital expense. Communicates CHP's finance and supply chain policy and procedure information to corporate, regional and hospital supply chain staff. Participates in CHP Finance meetings, committees and task forces.
- Achieves agreed upon service levels of supply chain reporting, contract implementation support, and budgeting support to internal and external customers.
- Prepares home supply chain budget and assists region financial leaders in preparing annual supply, purchase services, and capital expense budgets.
- Ensures that the Supply Chain integration, analytics, and implementation teams are as efficient as possible in carrying out their duties.
- Establishes policies and procedures within supply chain integration to ensure data integrity and internal controls.
- Works in conjunction with Supply Chain Contracting to ensure supply, service and equipment contracts are implemented shortly after signature.
- Monitors supply chain metrics and works with key internal and external constituents

to address issues where supply chain financial performance is not meeting expectations.

- Perform other duties as assigned or as necessity dictates

#### **General Management**

- Has demonstrated leadership and management ability and superb interpersonal skills to effectively form collaborative team relationships with senior administrators, department managers/directors, physicians, vendors, and clinical staff to support CHP System's supply expense and service line goals.
- Possesses excellent oral and written communication skills and the demonstrated ability to communicate well at all levels of an organization.
- Has analytical skills necessary to make sound decisions and recommendations based on data analysis.
- Has computer literacy of Microsoft Office Suite – Word, PowerPoint, Excel, Access and experience in working with large-scale automated systems. Expertise in preparing, importing and manipulating information in spreadsheets and databases, Word documents and PowerPoint presentations.

**TIME FRAME:** Interested candidates should submit a resume by February 27, 2012.

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