

- Centralized web access to services, communities and information
- New web based email, available on or off campus
- Course information and single sign-on to Blackboard
- Campus and personal announcements
- Virtual campus groups and communities
- Personalization and customization
- Electronic calendar

Log in to MyXU at <http://myxu.xu.edu>. If you don't know your user name or password, use the **Account Management** link.

FOR HELP AND ASSISTANCE WITH MYXU

Call the Help Desk 513 745-4357
Mon.-Thurs 7am to 9pm, Fri. 7am to 5pm and Sat. 7am-4pm
Call the ITS Student Technology Desk 513 745-3557 9pm -midnite.
See the list of frequently asked questions on the login page.
Click on the help icon or the tutorial tab inside MyXU.
Sign up for a free workshop offered by ITS (www.xavier.edu/its).

Secure Access Login

User Name:
Password:

Having problems logging in?

Account Management

NEW USERS NEED TO CHANGE YOUR PASSWORD! [CLICK HERE](#)

The screenshot shows the MyXU homepage with the following callouts:

- 1: Personalized header area.
- 2: MyXU logo.
- 3: User account information (Welcome, Log Out, My Account).
- 4: Navigation tabs (Home, My Courses, My Groups, My Announcements, My Calendar, My Email, My Profile, My Settings).
- 5: Quick Links sidebar (Student Links, Academics, Athletics, Health and Wellness, Learning Solutions Center, Library, Mathematics Resource Lab, News/Events, Alumni Services, TSA, University Calendar, Learning Center, Alumni Database).
- 6: My E-mail Inbox channel.
- 7: University Calendar channel.
- 8: Campus Announcements channel.
- 9: Help icon.
- 10: Logout icon.
- 11: Groups channel.
- 12: Calendar channel.
- 13: Email channel.
- 14: Personal Announcements channel.
- 15: My Courses Tab.

1. **Personalized.** When you log on to MyXU you get a personalized view.
2. **My Account.** Change your password or session time out here.
3. **Content/Layout.** You can customize MyXU (add and remove channels) to view information of interest and importance to you.
4. **Tabs.** Based on your role on campus, you see a series of tabs that help facilitate navigation.
5. **Channels.** Blocks of information. "Quick Links" is a channel example.

6. **My E-mail Inbox channel.** Gives you a quick view of your email inbox.
7. **University Calendar.** Lists Xavier's current events.
8. **Campus Announcements.** Notices sent electronically for faculty, staff, and students.
9. **Help icon.** Use this or the Tutorial tab for on-line help with MyXU.
10. **Logout icon.** When through with your MyXU session, be sure to logout.
11. **Groups.** The Group Studio application gives you the ability to create and manage group home pages for clubs and other affiliations and interests.

12. **Calendar.** Access your on-line calendar. Select day, week, month, or year views of your calendar; schedule events; schedule tasks; and print a copy of your calendar.
13. **Email.** Quick access to your Xavier email. Read, compose and send email through MyXU.
14. **Personal Announcements.** Based on your role on campus, membership in on-line groups, and your courses, you receive announcements in this channel.
15. **My Courses Tab.** Gives access to your course information and homepages. Also access your Blackboard classes here.