



## OBTAINING A COPY OF AN ARTICLE IN A RESEARCH DATABASE

**Embedded Full-Text:** Sometimes the full-text of an article is embedded right in the database and you will see either an HTML or a PDF link to the full-text. When given this choice, always use the PDF link, as the PDF version includes page numbers and HTML version does not.

The screenshot shows a search result for "The Impact of Declining Smoking on Radon-Related Lung Cancer in the United States." The article is from the American Journal of Public Health, February 2011. Below the citation, there are two options for full-text: "HTML Full Text" and "PDF Full Text (507KB)". A red box labeled "Embedded Full-Text" has arrows pointing to these two options, indicating that the full-text is embedded in the database.

**FIND IT @ XU and Find It Icons or Links:** If the full-text is not embedded in the database you will see one of these two icons underneath each citation in your search results. When you click the icon or link it will open a new window and display your full-text options. The new window will look different depending on the database.



**FIND IT @ XU Window for Most Databases** (e.g., Academic Search Complete – an EBSCO database):  
In this Find It window you typically see:

1. A complete citation for the article you want.
2. If full-text is available, you see *Full Text Results*
3. Article level linking displays a page icon.
4. Journal level linking displays a folder icon.
5. Article and journal level links also display the years of full-text coverage.
6. Select a resource/database making sure the year your article was published falls within the coverage range for the resource.
7. If there is one, click the article level link first. Follow any subsequent links and windows to the full-text.
8. If there isn't an article level link or if it does not take you to the full-text, click a journal level link. Browse the journal for the date, volume and issue you need. Locate the article by title or page number.
9. If you are unsuccessful with the first resource you pick, try another resource in the list.
10. If the journal is not available in digital format or if the journal is only available in print format, click the *Request an item from Xavier and non-Xavier collections* link in the FindIt Window.

The screenshot shows a Find It window for EBSCO databases. At the top, the title is "tribal participatory research: mechanisms collaborative model" (1). Below it, the source information is displayed: "Source: PA [3] r. American Journal Of Community Psychology Volume: 32 Issue: 3 (2003-12-01) p. 207-216. ISSN: 0091-0562" (2). The window is divided into sections: "Citation Results" (7), "Full Text Results" (5 & 6), "Search OhioLINK Catalog for Books" (8), "Request Full Text via Interlibrary Loan" (10), and "Questions?" (4). The "Full Text Results" section lists two options: "Find this article in full text from Ingenta 2002-01-01 - 2004-12-31" and "Find this article in full text from ProQuest Legacy 1994-12-01 to present (Embargo: 1 year)". The "Search OhioLINK Catalog for Books" section includes a folder icon and a link to "View this journal on OhioLINK 1973-01-01 - 2011-12-31". The "Request Full Text via Interlibrary Loan" section features the "ILLiad @ XU" logo and a link to "Request an item from Xavier and Non Xavier Collections". The "Questions?" section has a link to "Ask a Librarian".

**Find It Window for OSearch Databases** (e.g., PsycINFO) : In this Find It window you typically see:

1. The complete citation for the article
2. A link to the full-text of the article, if available
3. Print holdings, if available
4. A link to ILLiad/Interlibrary Loan services

The screenshot shows a Find It window for OSearch databases. At the top, the citation is displayed: "Maynard, Cynthia S., et al. 'Response to the commentary: A worldwide call for multimodal treatment in children and adolescents suffering from chronic pain and pain-related disability.' Journal of Pediatric Psychology, v. 35 issue 2, 2010, p. 141-143." (1). Below the citation, there are two main sections. The left section is titled "Full text online:" and contains a link to "Full text of this article in the EJC" (2). Below this, it lists "Copies in your library:" for "Xavier University has:" (3), including "McDonald Periodicals: Paper Copy Annex v.16 (1991) - v.20 (1995); McDonald v.21 (1996) - v.33 (2008) Per/m". The right section is titled "Get a copy via Interlibrary Loan" (4) and includes a link to "Get a copy via Interlibrary Loan", a dropdown menu for "Find similar items at" (set to "Electronic Journal Center"), a "Go" button, and a "Format citation as:" dropdown menu (set to "APA") with another "Go" button.