




OBTAINING A COPY OF AN ARTICLE IN A BIBLIOGRAPHY

If you are working from a list of references in a bibliography, a printout of your search results, or you want a known article from a particular journal, use the following steps to obtain a copy of an article you need.

1. Go to the library's homepage at <http://www.xu.edu/library>.
2. Click the **JOURNALS @ XU** tab.
3. Type the title of the journal in the search box.
4. Click the **Go** button.

The screenshot shows the Xavier University Library homepage in Internet Explorer. The address bar (1) contains the URL <http://www.xu.edu/library/>. The navigation menu includes 'ABOUT', 'HOURS', 'HELP A-Z', 'MY LIBRARY', and 'CONTACTS'. The 'Journals @ XU' tab (2) is selected. The search area is titled 'SEARCH THE LIBRARY' and includes tabs for 'Library Renovation', 'Books & More', 'Articles & Databases', 'Journals @ XU', 'Course Materials', and 'Guides'. Under 'Search Electronic Journals @ XU:', there is a search box (3) containing 'journal of human development' and a 'Go' button (4). Below the search box are links for 'Advanced Search' and 'Title Search'. The 'Other Resources:' section includes links for 'iLLiad @ XU', 'Journal Collections', and 'Help Using Journals @ XU'.



1. More than one journal with that title may display.
2. Some of the displayed entries may be books as indicated by the book icon  (not shown in image below).
3. If you do not see any results for the journal title you entered, then we do not have that journal in digital format. Click the **Request Article/ILLiad** tab to request these journal articles.
4. Under the journal you want, more than one database may display.
5. Make sure the database covers the year your journal article was published.
6. Click the database link.

The screenshot shows the Xavier University Library JOURNALS @ XU website. The search results for 'Journal of human development' are displayed. The search filter options are set to 'Begins With'. The search results list shows two titles: 'Journal of human development' and 'Journal of Human Development and Capabilities'. The 'Request Articles/ILLiad' tab is highlighted. Red boxes and arrows point to specific elements: 1. The search results list; 2. The 'Request Articles/ILLiad' tab; 3. The search filter options; 4. The database links for 'Journal of human development'; 5. The database links for 'Journal of Human Development and Capabilities'; 6. The 'Psychology & Behavioral Sciences Collection' link.



1. Clicking the database link will take you away from JOURNALS @ XU.
2. The database you clicked will open (each database may have a different look from that displayed here).
3. The database will display the years of this journal that are available in full-text format.
4. Click the year you want and it will display available issues.
5. Click the issue you want.

The screenshot shows the EBSCOhost interface for the 'Journal of Human Development'. The browser title is 'EBSCOhost: Publications: Journal of Human Development#db=pbh&jid=9DK - Windows Internet Explorer'. The URL is 'http://web.ebscohost.com/ehost/detail?sid=111895bc-42a3-4b1f-ad75-79604bf0a5c7%40sessionmgr114&vid=18'. The page title is 'Database: Psychology and Behavioral Sciences Collection -- Publications'. The 'Publications' tab is selected, indicated by a red box labeled '2'. A red arrow points from box '2' to the 'Publications' tab. A red box labeled '3' is positioned over the 'Alert / Save / Share' link, with a red arrow pointing from box '3' to the 'All Issues' link in the right-hand pane. The right-hand pane shows a list of years from 2011 to 2000, with a red box labeled '5' over the '2007' link. A red arrow points from box '5' to the '2007' link. Another red box labeled '5' is positioned over the 'Vol. 8 Issue 3 - Nov2007' link, with a red arrow pointing from box '5' to the 'Vol. 8 Issue 3 - Nov2007' link. The left-hand pane shows 'Publication Details For "Journal of Human Development"' with fields for Title, ISSN, Publisher, Information, Title History, Bibliographic Records, Full Text, Publication Type, and Subjects.



1. The database will display all of the articles in the issue you selected.
2. Locate the article you want by title or by page numbers.
3. Click the PDF Full Text link underneath the reference.

The screenshot shows the EBSCOhost search interface. At the top, the search criteria are: "JN 'Journal of Human Development' and DT 20071101". Below the search bar, there are three "AND" search rows. A red box labeled "1" points to the search bar. On the left, there are filters for "Refine your results" (Full Text, Scholarly, Cover Story) and "Source Types" (All Results, Academic Journals). The main results area shows two articles. The first article is "Introduction: Challenges and Debates." The second article is "Liberty of Conscience: The Attack on Equal Respect." A red box labeled "2" points to the title of the second article. Below the second article, there is a "PDF Full Text (212KB)" link, which is highlighted by a red box labeled "3".



1. The full-text of your article will open.
2. Click the printer icon to print your article.
3. Click the save icon to save the article as a file on your computer.

The screenshot shows a Windows Internet Explorer browser window displaying a PDF document. The browser title bar reads "EBSCOhost: Liberty of Conscience: The Attack on Equal Respect. - Windows Internet Explorer". The address bar shows the URL: "http://web.ebscohost.com/ehost/pdfviewer/pdfviewer?vid=38&hid=110&sid=111895bc-42a3-4b1f-ad75-79604bf0". The browser menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The browser toolbar contains various icons, with a printer icon (labeled '2') and a save icon (labeled '3') highlighted by red boxes. The PDF content area shows the title "Liberty of Conscience: The Attack on Equal Respect¹" and the author "MARTHA C. NUSSBAUM". A red box labeled '1' points to the top right corner of the PDF content area. The left sidebar contains a "Detailed Record" section with a "PDF Full Text" icon and a table of contents. The bottom status bar shows "Done" and "Internet" with a 100% zoom level.