

Center for International Education 3800 Victory Parkway Cincinnati, OH 45207-2171 U.S.A

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## **EXTENDING YOUR FORM I-20**

NOTE: This process must be completed before the end date on your Form I-20

In order to extend your Form I-20, please bring the following information to the Center for International Education (7) days prior to the end date written on your Form I-20:

- 1. Complete the Change Request Form;
- 2. An email or letter from you academic adviser or program director stating that you still have classes or credits which you are <u>required</u> to take in order to complete your degree or program;
- 3. Financial Sponsor Statement Form (Must be notarized if the sponsor lives in U.S.)
- 4. Original bank statement showing <u>proof of funds</u> for the amount required to pay for the remainder of your studies (The bank statement must be less than 6 months old, original, include bank contact information, and cannot be an internet print-out of account. No faxed/e-mailed copies are accepted.)

If you have any questions, please contact your International Student Advisor at <a href="mailto:international@xavier.edu">international@xavier.edu</a>, or via phone, at (513) 745-2864.