Sustainability Committee Meeting Minutes

June 28, 2010

Location: Physical Plant Conference Room

Presiding: Kathleen Smythe & Dave Lococo

Present: Ginny Frings, Cheryl McElroy, George Farnsworth, Molly Robertshaw, Dan Marschner

Next meeting: July 26, 2010 at 9:00 am

Meeting called to order at 9:00 am

- Welcome to Kat Hollowell
  - Web designer, ad hoc member
- Sustainability Logo
  - No recent progress
- Committee Replacements
  - Laurel recommended Gillian Allen, from web design
  - Nominee statement of interest? What contribution would this person make?
  - Outstanding committee placements
    - Staff e.g. Izola White – contacted by Kathleen, no response as yet
      - Debbie Kane? Laura Hellebusch? Rebecca Schroer?
      - WCB: Darci Guriel? Lauren Purcell?
- Campus Sustainability Plan – Ginny will require feedback
  - Working on primarily 1-3 year plan – look at budget costs and payback benefits
  - Meeting with Beth Amyot and Roger Fortin on July 20th – document finished before the meeting
  - Need for strong assumptions to create effective document
  - UPRC will ultimately review the plan
- Sustainability education and plan buy-in
  - Divide responsibilities for relevant pieces of the plan
  - Review organizational chart
  - Potential liaisons for Cabinet members and Deans; to meet sometime in August
    - Ali Malekzedeh: Ginny and Taylor?
    - Kandi Stinson: Cheryl
    - Kathleen Simons: Molly
    - Beth Amyot: Dave
    - Terry Richards: Dan
    - Gary Massa: Gillian?
    - John Kucia & Fr. Mike Graham: Steve?
    - Debra Mooney: George?
    - David Dodd: Annette?
- Mark Meyers: Doug & Emily?
- Janice Walker & Roger Fortin: Kathleen & Laura?
- Cheryl Nuñez: Kat

- Role of liaisons
  - Meet with Cabinet member, discuss division’s role in CSP
  - Help forge goals and objectives from each Cabinet member
  - Checklist for dissemination? Discussion starter for division?
  - Identify goals at a personal level for sustainability, then lead to departmental goals
  - Green office plans/ dorm room plan? Faculty and staff initiatives
    - Harvest relevant materials – Cheryl, Molly, Kat
    - Could be linked to the website
    - Draft for the Sustainability Committee meeting on July 26th?
  - Contact potential liaisons and ask for their support

- Sustainability Day 2010
  - Student activities
    - Proposed week of activities almost finalized
      - Sunday: St. Francis Pledge at 10 pm Mass, Green ribbons
      - Monday: Sustainability Day
      - Tuesday: Streetcar Summit
      - Wednesday: Rumpke tour, Waste not Wednesday
      - Thursday: Garden tour, Veg Out, Greenspace concert
  - Lunch
    - Too much of a challenge to be worthwhile
    - Fancy coffee break in lieu of lunch
  - Location
    - Key factor: how many attendees will we have?
    - Last year: 230
      - How will lack of Academic Day affect our numbers?
    - Where would the discussion groups take place? Do we have breakout rooms available?
    - Contact: Bob Sheeran
      - Who coordinates reservations in the Learning Commons? Smith Hall?
    - RSVP: what division will you be a part of?
  - Afternoon discussion piece: Who will be the point person? Darci?
    - Questions and technology piece
    - Cintas recording group? What capability does the Learning Commons have?
  - Need for a meeting to discuss Sustainability Day exclusively

- Website
  - RSVP process on the website ready by August 31st
    - Work with Kelly at Special Events
- Start collecting RSVPs by the end of September
- Bioneers Conference webinar
  - Requested involvement by Sustainability Committee – over Fall break
    - Describe what is happening on campus – be videotaped
      - Presentation for Sustainability Day?
      - Video from last year? This year?
    - Based in California, keynote speakers online, breakout session held locally
- Festival of Faiths
  - Based out of Louisville, KY – churches combine for theme
  - This year: Care of the soil
  - Highlight Xavier’s work on Sustainability – videoconference
    - Mix of students and faculty
  - Students would be highlighted to reach youth
    - Need for student feedback
- Dick Pulskamp – Scope 3 emissions
  - Construction #2 contributor to carbon footprint, scope 1,2,3
  - Factor in the equipment for construction, materials,
  - Need to determine scope 1 and 2 first
- Meters
  - Progress: moving forward to purchase materials
  - Found provider for displays at a lower cost
  - Electric, hot and chilled water, water consumption will be purchased and installed in the four dorms
  - Minigrant $5,000 for software for dashboards for each dorm
    - Compare dorms to each other per capita
    - Benchmarks – students will not know much until January