Meeting called to order at 8:00 a.m.

- **Sustainability Logo**
  - Did not get it from Jonathan Gibson

- **USGCB**
  - Aim to win next year

- **OEEF Grant**
  - Did not receive the grant for metering or programming (we were around 27 of 43)
  - Funds set aside from Xavier’s budget – still work toward metering?
    - Additionally: received rebates from Duke energy
    - Set up sustainability fund from those types of rebates?
    - $35,000 rebated
      1. someone on budget committee indicated that is the Sustainability Committee budget for next year (potentially)
      - May be some additional funds Physical Plant can find – no promises
  - Go to staff and get feedback

- **CAP**
  - Timeline
    - Need to meet with some of key constituent groups personally to actually get their feedback (marketing and community engagement are key pieces that need feedback)
    - Still missing quantifying data – some numbers may be largely random, but need some numbers to shoot for
      1. Doug has some numbers
  - Changes to schedule
    - Move to May 24 meeting (from April 19)
    - By somewhere around April 8, have all sections presented to committee
    - April 12 meeting: split up sections and have fresh eyes look at them
    - May 10: CAP has to be in Fr. Graham’s hands
  - Document
    - Appendix: glossary of terms
- Policy document in progress
  - History/Executive Summary
    - Kathleen has taken over this task
  - Publicity and vetting
    - Meet directly with some constituent groups (Community Building Institute)

- **Concrete Actions**
  - Talk to Res Life about where people live
  - Flag incoming students who are potentially interested in sustainability stuff
  - George has proposal for Environmental Studies major started, may be done and available for students to switch to by Fall 2011

- **Green Fee**
  - Survey to package with bike program survey – combine with other questions
  - Dick Pulskamp – survey guru
  - Aim: ready to go after Easter, have data by mid-April
  - October is deadline to get proposal to pre-budget review committee
  - Proposal will be submitted to February meeting

- **Bike Program**
  - Eventually target faculty/staff as well, but focus on students first
  - Survey to be combined with Green Fee survey

- **Earth Day**
  - April 8 showing of *Fresh*
  - April 22 Earth Day picnic event
    - Melt catering
    - Composting demonstration
    - APEX table
  - April 23 bike event
  - April 24 X-Action Earth Day Celebration (like Community Action Day)

- **Other**
  - Rummage sale at end of the year with Voices of Solidarity
    - Talk to Stacy about big boxes to put in dorms
    - Talk to Carter Johnson – gets boxes from Cintas
  - Senior Board is going to make donations a part of Senior Week
    - Salvation Army up the street, drop it directly off there; will organizations come pick it up for them?
  - $2000 in account that has not yet been budgeted – in Physical Plant account and will roll over
  - Green containers as a part of freshman package in dorms

- **Executives – Blair Kmetz**
  - Encourage biking by offering weekly raffles – locks – to registered bikes
  - Push toward a greenhouse, but start with the garden
  - Double-sided printing as default
  - Revamp/make digital/incentivize Ride Board
    - How to monitor? Require gas receipts
  - Dana crosswalk – more flashing signage further up Dana
    - City will be revising the road, so make sure they include that
• **Sustainability Day**  
  o Dan Marschner and Laura Wallace  
  o Cannot have another full-day event  
  o October 25: William McDonough coming (Monday)  
  o Bulk of the event: discussion oriented  
  o Advertise so people feel comfortable coming and going; event split into smaller sections  
  o Refreshments rather than a full meal; option of being able to come for a meal (subsidized; meal plan exchange; SGA can also subsidize)

• **Next Meetings**  
  o April 12, April 19, May 3  
  • May 10 is Kathleen’s birthday

Meeting adjourned at 9:30 a.m.

Respectfully submitted,

Emily TeKolste