

Sustainability Committee Meeting Minutes

March 22, 2010

Location: Physical Plant Conference Room

Presiding: Kathleen Smythe & Dave Lococo

Present: Laurel Bauer, Daniel Francis, Ginny Frings, Taylor Mauro, Cheryl McElroy, Molly Robertshaw, Emily TeKolste, Laura Wallace, Doug Olberding, George Farnsworth, Dan Marschner, Annette Marksbury, James Cave, Blair Kmetz

Next Meeting: April 12, 2010 at 8:00 a.m.

Meeting called to order at 8:00 a.m.

- **Sustainability Logo**
 - Did not get it from Jonathan Gibson
- **USGCB**
 - Aim to win next year
- **OEEF Grant**
 - Did not receive the grant for metering or programming (we were around 27 of 43)
 - Funds set aside from Xavier's budget – still work toward metering?
 - Additionally: received rebates from Duke energy
 - Set up sustainability fund from those types of rebates?
 - \$35,000 rebated
 1. someone on budget committee indicated that is the Sustainability Committee budget for next year (potentially)
 - May be some additional funds Physical Plant can find – no promises
 - Go to staff and get feedback
- **CAP**
 - Timeline
 - Need to meet with some of key constituent groups personally to actually get their feedback (marketing and community engagement are key pieces that need feedback)
 - Still missing quantifying data – some numbers may be largely random, but need some numbers to shoot for
 1. Doug has some numbers
 - Changes to schedule
 - Move to May 24 meeting (from April 19)
 - By somewhere around April 8, have all sections presented to committee
 - April 12 meeting: split up sections and have fresh eyes look at them
 - May 10: CAP has to be in Fr. Graham's hands
 - Document
 - Appendix: glossary of terms

- Policy document in progress
 - History/Executive Summary
 - Kathleen has taken over this task
 - Publicity and vetting
 - Meet directly with some constituent groups (Community Building Institute)
- **Concrete Actions**
 - Talk to Res Life about where people live
 - Flag incoming students who are potentially interested in sustainability stuff
 - George has proposal for Environmental Studies major started, may be done and available for students to switch to by Fall 2011
- **Green Fee**
 - Survey to package with bike program survey – combine with other questions
 - Dick Pulskamp – survey guru
 - Aim: ready to go after Easter, have data by mid-April
 - October is deadline to get proposal to pre-budget review committee
 - Proposal will be submitted to February meeting
- **Bike Program**
 - Eventually target faculty/staff as well, but focus on students first
 - Survey to be combined with Green Fee survey
- **Earth Day**
 - April 8 showing of *Fresh*
 - April 22 Earth Day picnic event
 - Melt catering
 - Composting demonstration
 - APEX table
 - April 23 bike event
 - April 24 X-Action Earth Day Celebration (like Community Action Day)
- **Other**
 - Rummage sale at end of the year with Voices of Solidarity
 - Talk to Stacy about big boxes to put in dorms
 - Talk to Carter Johnson – gets boxes from Cintas
 - Senior Board is going to make donations a part of Senior Week
 - Salvation Army up the street, drop it directly off there; will organizations come pick it up for them?
 - \$2000 in account that has not yet been budgeted – in Physical Plant account and will roll over
 - Green containers as a part of freshman package in dorms
- **Executives – Blair Kmetz**
 - Encourage biking by offering weekly raffles – locks – to registered bikes
 - Push toward a greenhouse, but start with the garden
 - Double-sided printing as default
 - Revamp/make digital/incentivize Ride Board
 - How to monitor? Require gas receipts
 - Dana crosswalk – more flashing signage further up Dana
 - City will be revising the road, so make sure they include that

- **Sustainability Day**
 - Dan Marschner and Laura Wallace
 - Cannot have another full-day event
 - October 25: William McDonough coming (Monday)
 - Bulk of the event: discussion oriented
 - Advertise so people feel comfortable coming and going; event split into smaller sections
 - Refreshments rather than a full meal; option of being able to come for a meal (subsidized; meal plan exchange; SGA can also subsidize)
- **Next Meetings**
 - April 12, April 19, May 3
- May 10 is Kathleen's birthday

Meeting adjourned at 9:30 a.m.

Respectfully submitted,

Emily TeKolste