

Sustainability Committee Meeting Minutes

January 11, 2009

Location: Physical Plant Conference Room

Presiding: Kathleen Smythe & Dave Lococo

Present: Laurel Bauer, James Cave, Ginny Frings, Dan Marschner, Cheryl McElroy, Shane Mulvihill, Doug Olberding, Molly Robertshaw, Kathleen Smythe, Caroline Solis

Next Meeting: January 25, 2010, 8:00 to 9:30 a.m. Physical Plant Large Conference Room

Meeting called to order at 8:00 a.m.

Minutes from 12/7/2009 approved

- Student Intern progress
 - Two candidates have been selected, letters will be going out this week informing those accepted and those who were not to offer supplemental positions within sustainability work
- Sustainability Day discussions
 - Final stages of getting the information out to the community
 - Will be out by the end of the week
 - Need to get a Newswire story together for this, James will contact Andrew Chestnut of the Newswire
- Budget requests
 - Kathleen and Dave will have a meeting 1/12 w/the Budget Committee
- Campus Action Plan
 - Bob Sheeran and Mike Graham implied that a Sustainability Director is on the horizon and both were receptive to ThermalTech being a major player in finishing the two physical plant portions of the CAP
 - ThermalTech will finish their contribution by mid-February
 - Molly & Ginny will review drafts of all sections
 - George will take over as co-chair in Kathleen's absence
 - Caroline will head the analysis of the carbon reduction
 - Is there a board member that is in our corner? Mary Lang will know.
 - Sections need to be disseminated to the appropriate groups (who will be most affected by them) prior to the campus open for a
 - Transportation: HR and Parking
 - Academics: Faculty and Students
 - Purchasing: Purchasing?
 - Comm Engagement and Communications: Eigel Center, Marketing
 - Policy issues need to be brought up in a separate document, per Mike Graham's request

- Campus-wide fora
 - George will set these up
 - (Academics/Community Engagement/Purchasing)
 - (Energy/Infrastructure/Purchasing)
 - Livestream for those who can't get away from their desks
 - Two open, one faculty, one student
 - Need to get info out prior to and focus on a specific order so discussion is concise and focused
 - Presentations need to be consistent with one another
 - Document to Mike Graham by March 15th, cabinet meeting April 19th
- Sustainability Day
 - Planning will need to start this spring
 - William McDonough coming in for National Sustainability Week so perhaps Sustainability Day could be a part of this?
- Green Fee
 - Need to get a proposal together to present to the board by May
- Other student items
 - RSA/SAC collaborations need to be explored for Recyclemania and Earth Day
 - Green Marketing event planning (Bob Dolstrom) will be taken on by another student intern
- Development and grant opportunities
 - Humana → bike infrastructure opportunity? (GF)
 - Are there other corporate sponsors out there that we need to be exploiting?
 - Ohio EPA Grant—submitted “rough draft” and received favorable feedback, Kiki Richardson and James Cave were to write letters of support for “Eco-Awareness Campaign” to score more points.

Meeting adjourned at 9:30 a.m.

Respectfully submitted,

James Cave