Sustainability Committee Meeting Minutes

January 11, 2009

Location: Physical Plant Conference Room

Presiding: Kathleen Smythe & Dave Lococo

Present: Laurel Bauer, James Cave, Ginny Frings, Dan Marschner, Cheryl McElroy, Shane Mulvihill, Doug Olberding, Molly Robertshaw, Kathleen Smythe, Caroline Solis

Next Meeting: January 25, 2010, 8:00 to 9:30 a.m. Physical Plant Large Conference Room

Meeting called to order at 8:00 a.m.

Minutes from 12/7/2009 approved

- Student Intern progress
  - Two candidates have been selected, letters will be going out this week informing those accepted and those who were not to offer supplemental positions within sustainability work
- Sustainability Day discussions
  - Final stages of getting the information out to the community
  - Will be out by the end of the week
  - Need to get a Newswire story together for this, James will contact Andrew Chestnut of the Newswire
- Budget requests
  - Kathleen and Dave will have a meeting 1/12 w/the Budget Committee
- Campus Action Plan
  - Bob Sheeran and Mike Graham implied that a Sustainability Director is on the horizon and both were receptive to ThermalTech being a major player in finishing the two physical plant portions of the CAP
  - ThermalTech will finish their contribution by mid-February
  - Molly & Ginny will review drafts of all sections
  - George will take over as co-chair in Kathleen’s absence
  - Caroline will head the analysis of the carbon reduction
  - Is there a board member that is in our corner? Mary Lang will know.
  - Sections need to be disseminated to the appropriate groups (who will be most affected by them) prior to the campus open for a
    - Transportation: HR and Parking
    - Academics: Faculty and Students
    - Purchasing: Purchasing?
    - Comm Engagement and Communications: Eigel Center, Marketing
  - Policy issues need to be brought up in a separate document, per Mike Graham’s request
o Campus-wide fora
  ▪ George will set these up
    • (Academics/Community Engagement/Purchasing)
    • (Energy/Infrastructure/Purchasing)
  ▪ Livestream for those who can’t get away from their desks
  ▪ Two open, one faculty, one student
    • Need to get info out prior to and focus on a specific order so
discussion is concise and focused
  ▪ Presentations need to be consistent with one another
  ▪ Document to Mike Graham by March 15th, cabinet meeting April 19th

o Sustainability Day
  ▪ Planning will need to start this spring
  ▪ William McDonough coming in for National Sustainability Week so
perhaps Sustainability Day could be a part of this?

o Green Fee
  ▪ Need to get a proposal together to present to the board by May

o Other student items
  ▪ RSA/SAC collaborations need to be explored for Recyclemania and Earth
Day
  ▪ Green Marketing event planning (Bob Dolstrom) will be taken on by
another student intern

o Development and grant opportunities
  ▪ Humana → bike infrastructure opportunity? (GF)
  ▪ Are there other corporate sponsors out there that we need to be exploiting?
  ▪ Ohio EPA Grant—submitted “rough draft” and received favorable
feedback, Kiki Richardson and James Cave were to write letters of support
for “Eco-Awareness Campaign” to score more points.

Meeting adjourned at 9:30 a.m.

Respectfully submitted,

James Cave