

**GENERAL ELIGIBILITY REQUIREMENTS FOR FEDERAL FINANCIAL AID**

To be considered for financial aid the student must:

- Be a citizen or an eligible noncitizen of the United States.
- Be accepted for admission to an approved degree-seeking program, licensure program or residency program.
- Be making satisfactory academic progress toward course completion according to the financial aid standards of academic progress.
- Be registered with the Selective Service (males only).
- Not be in default on any federal student loans or PLUS loans.
- Not owe a refund on any federal or state educational grants.
- Not have been convicted of an offense involving either the possession or sale of illegal drugs.

**STEPS TO APPLYING FOR FINANCIAL AID**

1. Complete the 2011-2012 Free Application for Federal Student Aid (FAFSA). Please note that a complete FAFSA received by the federal processor by Feb. 15 receives priority consideration.
2. If you have already completed a 2011-2012 FAFSA, you should have received a student aid report (SAR) electronically or by mail from the federal processor.

**Check your SAR to see if Xavier is listed in step six.**

If Xavier is not listed, Xavier will need to be added to your SAR. You can add Xavier to your SAR in two ways:

- If you have your paper SAR, contact the Office of Financial Aid. Xavier will use the DRN number from your SAR to electronically pull in the results of your FAFSA from the processor.
  - If you no longer have your SAR, you can add Xavier to your SAR by either calling the processor at 319-337-5665, or using the FAFSA corrections on the web at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Xavier's Title IV code is 003144. *(For this option you must know your PIN number or go to [www.pin.ed.gov](http://www.pin.ed.gov) for retrieval.)*
3. If the SAR indicates your application has been selected for review in a process called verification, you will be asked to submit signed copies of your 2010 federal tax returns and a completed verification worksheet to the Office of Financial Aid. Verification worksheets are available from the Office of Financial Aid or from our website at [www.xavier.edu/financial-aid/forms](http://www.xavier.edu/financial-aid/forms).
  4. Xavier will review the results of your FAFSA and will send you an electronic financial aid award. The financial aid award will list all the financial aid for which you qualify at Xavier

during the 2011-2012 school year. The Office of Financial Aid begins sending awards in March. You should expect to receive your award approximately three weeks after you have been accepted into a degree program at Xavier and after the Office of Financial Aid has the results of your FAFSA.

5. If you are eligible for a Stafford Loan, your award will include your maximum eligibility. Your loan will be processed once verification (if applicable) and promissory note has been completed.

**TIPS FOR COMPLETING THE FAFSA**

- File the FAFSA as soon as possible after Jan. 1, 2011.
- If your taxes will not be completed by Feb. 15, 2011, complete the FAFSA using reasonable estimates (i.e. W2) of your income and taxes to be paid.
- Use your legal name as it appears on your Social Security card.
- Do not leave any items blank unless the instructions tell you to skip a question. If a question does not apply to you, write in "zero."
- If you complete a renewal FAFSA, remember to update your enrollment status and grade level.
- Be sure to list the federal school code for Xavier University in step six of the FAFSA. Xavier's federal school code is 003144.
- Keep a copy of your FAFSA.
- Keep copies of your tax returns. You may need them to complete the verification process.
- Remember to complete the FAFSA/renewal FAFSA each year.

## HOW FINANCIAL AID IS DETERMINED

A student's financial aid eligibility is the difference between the Cost of Attendance (COA) at Xavier and the Expected Family Contribution (EFC) toward those costs.

The (COA) is an estimate of the cost to attend Xavier. The COA varies based upon the number of credit hours enrolled, whether the student is independent or dependent, and whether the student lives on or off campus or with parents. The cost of attendance includes estimates of the following expenses: tuition, course fees, housing, meals, books, supplies, personal expenses and transportation. The total of all the financial aid awarded to a student cannot exceed the student's cost of attendance.

The EFC is derived from a formula developed by the U.S. Congress. The formula adds up the total resources (income and assets) listed on the FAFSA, subtracts allowances (for basic expenses paid by the family) and then makes adjustments based on the number of people in the family and the number of family members enrolled in college.

$$\begin{array}{r} \text{Cost of attendance} \\ - \text{Expected family contribution} \\ \hline \text{Financial need} \end{array}$$

## TYPES OF FINANCIAL AID AVAILABLE

### Federal Grants

**Pell Grant:** The Pell Grant is based on financial need. To apply, students must complete the FAFSA each year. The amount of the Pell Grant varies based upon the level of financial need, the number of credit hours in which the student enrolls and the amount of the Pell Grant already used during the current school year at a prior school. The 2010-2011 Pell awards ranged from \$555 to \$5,550.

### Supplemental Educational Opportunity Grant (SEOG):

The SEOG is based on financial need. As funds are limited, to apply, students must have a completed FAFSA on file with the federal processor by Feb. 15. The amount of the SEOG varies based upon the level of financial need and the number of credit hours in which the student enrolls. The 2010-2011 SEOG awards at Xavier ranged from \$500 to \$2,000.

### Teacher Education Assistance for College and Higher Education (TEACH) Grant:

A federal grant program awarding up to \$4,000 per year to students who intend to teach in a public or private elementary or secondary school that serves students from low-income families. For more information, please visit our website at [www.xavier.edu/financial-aid/undergraduate-aid/grants.cfm](http://www.xavier.edu/financial-aid/undergraduate-aid/grants.cfm).

### Xavier Grants

**Xavier Grants:** Xavier grants are based on financial need. To apply, students must have a completed FAFSA on file with the federal processor by Feb. 15. The amounts of the Xavier grants vary based upon the level of financial need after all other scholarships, grants and loans have been awarded.

**CAPS Grants:** Xavier's Center for Adult and Part-time Students (CAPS) awards grants to students enrolled through the CAPS office. To apply, each semester students must complete a scholarship application, which is available from the CAPS office. Award amounts, which vary, generally range from \$100 to \$1,100 per semester.

**Weekend Degree Grants:** The Weekend Degree Program awards grants to students enrolled in the Weekend Degree Program. To apply, each semester students must complete a weekend degree grant application, which is available from the weekend degree office. Award amounts, which vary, generally range from \$100 to \$1,500 per semester.

## SCHOLARSHIPS

### Xavier Scholarships

**Xavier Academic Scholarships:** In order to renew Xavier academic scholarships, students must maintain full-time, continuous enrollment and the appropriate cumulative grade point average. In addition, certain Xavier scholarships also require students to maintain enrollment in specific major fields of study.

Xavier offers a limited number of academic scholarships to students after their freshman year. For more information, see [www.xavier.edu/financial-aid/undergraduate-aid/scholarships.cfm](http://www.xavier.edu/financial-aid/undergraduate-aid/scholarships.cfm).

**Transfer Scholarship:** Xavier awards transfer scholarships to full-time students transferring at least 24 credits to Xavier. To apply, students should complete a transfer scholarship application, which is available from the Office of Admission or at [www.xavier.edu/transfer](http://www.xavier.edu/transfer). Award amounts range from \$9,000 to \$13,000 per year.

**Phi Theta Kappa Scholarship:** Xavier awards three Phi Theta Kappa scholarships to full-time transfer students who are members of the Phi Theta Kappa Society. To apply, students should complete a Phi Theta Kappa scholarship application, which is available from the Office of Admission or at [www.xavier.edu/transfer](http://www.xavier.edu/transfer). The Phi Theta Kappa scholarship is valued at half-tuition.

### State Scholarships

**Ohio War Orphan Scholarship:** The Ohio War Orphans Scholarship Program is for students whose parents are deceased or severely disabled Ohio veterans who served in the armed forces during a period of declared war or conflict. In order to be eligible, students must be Ohio residents, under the age of 21 and must be enrolled full time in an undergraduate program. For more information, please see [http://regents.ohio.gov/sgs/war\\_orphans](http://regents.ohio.gov/sgs/war_orphans).

**ROTC:** The department of the U.S. Army annually awards ROTC scholarships to outstanding students.

Students should call Xavier University's Department of Military Science at 513-745-3646 for more information.

## FEDERAL LOANS

**Stafford Loans:** The Federal Stafford Loan is a long-term, low-interest loan. To apply, students must complete the FAFSA and enroll at least half time.

Students who demonstrate financial need, according to the FAFSA, will qualify for a subsidized Stafford Loan. "Subsidized" means that the federal government pays the interest on the loan while the student is enrolled at least half time and for a period of six months after the student ceases to be enrolled at least half time. For the 2011-2012 academic year, the interest rate on new subsidized Stafford loans is 3.4 percent.

Students who do not qualify for a subsidized Stafford Loan may be eligible for an unsubsidized Stafford Loan. “Unsubsidized” means that the borrower must pay the accrued monthly interest on the loan, or the interest will be capitalized (added to the principal).

*Federal Unsubsidized Stafford loans have a fixed interest rate of 6.8 percent.* The principal payment for both subsidized and unsubsidized Stafford loans begins six months after the borrower ceases to be enrolled at least half time. The following chart outlines the annual and aggregate amounts a student may borrow from the Stafford Loan:

**Annual and Aggregate Loan Limits**

	<u>Dependent students</u>	<u>Independent students</u>
Freshman	\$5,500	\$9,500
Sophomore	\$6,500	\$10,500
Junior	\$7,500	\$12,500
Senior	\$7,500	\$12,500
<i>Total undergraduate</i>	\$31,000	\$57,500

*Please note:* With both subsidized and unsubsidized Stafford loans, a maximum of 1 percent origination and guarantee fee is deducted from the gross loan amount before any loan proceeds are sent to Xavier University. To apply, students must complete the Stafford Master Promissory, which is available at [www.xavier.edu/financial-aid/forms](http://www.xavier.edu/financial-aid/forms).

**Perkins Loans:** The Perkins Loan is a low-interest loan that may be offered to students with financial need whose FAFSAs are received by the federal processor by Feb. 15, 2011, as funds are limited. There are no origination or guarantee fees with Perkins loans, and repayment of principal and interest does not begin until nine months after the student leaves school or is no longer enrolled at least half time. The current interest rate is 5 percent.

**PLUS Loans:** Parents of dependent students may borrow a PLUS Loan on behalf of their child. The interest rate for PLUS loans is variable but is guaranteed not to exceed 9 percent. Repayment of interest begins 60 days after the final disbursement of the loan, and repayment of the principal can be deferred. To apply, parents should complete the PLUS Loan data sheet, which is available from the Office of Financial Aid or online at [www.xavier.edu/financial-aid/forms](http://www.xavier.edu/financial-aid/forms). There is a maximum 4 percent origination fee.

**Alternative Loans:** Various alternative loans are available for students who need additional financial assistance. These are commercial loans that usually require a credit check and/or credit-worthy cosigner. For more information, go to [www.xavier.edu/financial-aid/undergraduate-aid/loans.cfm](http://www.xavier.edu/financial-aid/undergraduate-aid/loans.cfm).

**Veteran Benefits**

Xavier University is approved for the education and training of veterans and their dependents. For more information, contact the director for veterans’ educational benefits at 513-745-3355.

**Employment**

Students who submit the FAFSA may be offered a work award that provides the opportunity to apply for student employment. Federal Work Study is reserved for students who demonstrate financial need. A variety of positions are available that enhance the educational experience. Students must be able to provide documentation proving eligibility to work in the United States.

Employment may be offered to students as funded by either the Federal Work Study program or Xavier’s University employment program. The Career Services Center coordinates the referral of students into employment positions, giving priority to students eligible for work awards.

Students who accept employment may elect to be paid either biweekly through direct deposit or by credit to their bursar account. Students are not required to and may not earn the authorized amount, but failure to do so will not increase the amounts of other financial aid.

**SUMMER AID**

During summer semesters, full-time students generally are not eligible for the Pell Grant, SEOG or State of Ohio aid. However, in certain circumstances students may be eligible. If you plan to enroll during a summer semester, please inform the Office of Financial Aid. Stafford Student Loans are available to students enrolled at least 6 hours.

**XAVIER PAYMENT OPTIONS**

Xavier University offers several payment options for students. First, students may elect to pay their balance by the payment due date. Second, students may elect to use the University’s five-payment plan to pay their balance over five months (students will be charged 1 percent interest per month on the unpaid balance). Third, if the student will be reimbursed by his or her employer for tuition, the student may defer payment of his/her balance until after the semester. All of Xavier’s payment options are explained in detail in the payment options brochure, which is available from the Office of the Bursar, or at [www.xavier.edu/bursar/payment-plans.cfm](http://www.xavier.edu/bursar/payment-plans.cfm).

Regardless of which payment option is selected, all students are required to choose payment options in order to ensure that classes will not be canceled. Students who register for classes during priority registration will receive a payment options brochure with their bill. Students who register for classes after priority registration must complete their payment options at the time of registration.

## **OTHER IMPORTANT PHONE NUMBERS**

### XAVIER UNIVERSITY

Center for Adult and Part-time Students	513-745-3355
Weekend Degree Program	513-745-3030
Registrar	513-745-3941
Bursar	513-745-3435
Admission	513-745-3301

### OHIO BOARD OF REGENTS

<http://regents.ohio.gov> 888-833-1133

### FEDERAL DEPARTMENT OF EDUCATION

General financial aid questions, or  
to request a duplicate SAR 800-4-FED-AID

Check status of your FAFSA, add a school  
to your SAR or change the address  
on your SAR 319 337-5665

General questions about Stafford loans 800-557-7394

Questions about federal loan repayment 800-848-0979

## **OFFICE OF FINANCIAL AID HOURS**

Monday-Friday, 8:30 a.m.-5:00 p.m.



**XAVIER**  
UNIVERSITY

**Office of Financial Aid**  
3800 Victory Parkway  
Cincinnati, Ohio 45207-5411  
Phone 513-745-3142  
Fax 513-745-2806  
Email [xufinaid@xavier.edu](mailto:xufinaid@xavier.edu)  
[www.xavier.edu/financial-aid](http://www.xavier.edu/financial-aid)