



XAVIER  
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# ENROLLMENT EMBASSADORS

2011-2012



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**Offices of the National Alumni Association and Annual Fund**

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Dear Ambassador:

Thank you for taking a leadership role in Xavier's outreach program to prospective students. As you are aware, recruiting Xavier's next freshman class is critical to the continued growth and future success of the University. In these challenging economic times, families are making college decisions based on a climate of economic uncertainty. As a result, many prospective students and families who typically would choose Xavier also are likely to consider public options.

As ambassadors for the University, we recognize the value and benefits of a Xavier education. We are passionate about our commitment to Xavier's Jesuit tradition of engaging and forming students intellectually, morally and spiritually, with rigor and compassion, toward lives of solidarity, service and success. We thank you for sharing your passion with future Xavier students and their families.

Your work as Enrollment Ambassadors significantly benefits our recruiting success. Students contacted by our Enrollment Ambassadors are nearly twice as likely to choose Xavier as those who don't receive your personal endorsement.

In closing, thanks once again for your assistance and dedication.

*Tom Brady*

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## PROGRAM OVERVIEW

The Enrollment Ambassador program relies on alumni and parents of current Xavier students to assist the University's outreach efforts to high school seniors. During the calling campaign that starts in February, Xavier's ambassadors provide prospective students the opportunity to learn about the positive experiences and values of the University. It's a powerful message that is especially meaningful when delivered by alumni and parents of Xavier students.

### GOALS

For 2012, the University has set a recruiting goal of 1,150 to 1,200 students. The freshman class of 2011 totaled 1,109 students, the University's second-largest on record.

Recruiting Xavier's next freshman class continues to be challenging because of the economy. Families are understandably nervous about the economy and its impact on their ability to secure loans and afford a private education.

Therefore, many prospective students and families who would typically choose Xavier may be considering public options.

### STRATEGY

Alumni and parents are being asked to enhance Xavier's typical recruiting strategies by providing personal outreach to prospects and their families who live nearby or are interested in fields of study related to their professions.

Students contacted by our Enrollment Ambassadors are nearly twice as likely to choose Xavier as those who don't receive such personal attention.

### TARGET AUDIENCE

The audience consists of students and parents of students who have applied to Xavier and been accepted for admission but who still are considering other schools.

Xavier could be their first choice, but it could also be among a list of three to five options.

Prospective students and parents may have limited knowledge of Xavier, Jesuit education and/or Cincinnati, which could be among the issues working against Xavier.

### TIMELINE

The calling campaign runs from early February through April. The deadline for freshmen to submit a deposit is May 1.

### CONTACTING PARENTS AND STUDENTS

Xavier will provide ambassadors a list of prospects to contact and information about each student—including high school, activities and intended major—and their parents or guardians. The information will be emailed to you.



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## CONTACT TIPS

- Attempt to speak with a parent first, then the student
- Offer information, help and support about enrolling at Xavier
- Share your Xavier story and experience (Calling scripts and instructions are included in this booklet)
- Sell prospective students and their parents on the value and benefits of a Xavier education
- File a subsequent report on your contacts (or attempted contacts) at [www.xavier.edu/ambassadors](http://www.xavier.edu/ambassadors).

Contacts could include more than one call per family and could include face-to-face meetings with students and/or parents. This could include a meeting of some sort (meal, coffee, office tour, etc.) or an event hosted by several alumni and/or parents.

Xavier will email advance notice to the families of each student to be contacted. The email will say that a Xavier ambassador will be calling the student to offer help and support in his or her college search.

## RESOURCES AND REPORTING YOUR CONTACTS

In addition to this booklet, we offer online resources via [www.xavier.edu/ambassadors](http://www.xavier.edu/ambassadors). At the site, you may:

- Email questions or concerns
- Electronically document your contacts (or attempted contacts) with prospective students and their parents

As part of this initiative, Xavier will regularly email you updates.

## QUESTIONS

*Darlene Gilligan*

Secretary

**Annual Fund/Alumni Relations**

**Xavier University**

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# CALLING INSTRUCTIONS

## THINGS TO KEEP IN MIND WHEN CONTACTING STUDENTS

Other members of the Xavier community will be contacting students throughout the fall and spring semester. This includes current students, faculty, admission counselors and financial aid counselors. Please remember that we are not asking you to be an admission professional. We ask that you simply talk with the student or parents in a way you feel comfortable and relay your experiences as a Xavier student, graduate or parents of a Xavier student.

- Introduce yourself and tell the student or parent about your connection to Xavier. Thank them for their interest in Xavier and tell them about yourself—where you work, etc. Feel free to develop your own conversation.
- The best time to reach students by phone is between 3:30 p.m. and 7:00 p.m. in their time zone.
- Keep in mind that students listed their intended major on their initial application. This, of course, could already have changed. If so, you can stress the benefits of the liberal arts core curriculum and simply answer the questions to the best of your ability. Please let the admission office know of any changes in the student's academic interest in your report.
- Please do not ask "yes" or "no" questions such as, "Do you have any questions?" Inevitably, the students will say "No" and the conversation will be over.

## ASK OPEN-ENDED QUESTIONS, SUCH AS:

- Why did you choose \_\_\_\_\_ as a major?
- What other schools are you considering?
- Is Xavier still among your top choices?
- What is important to you as you consider colleges?
- What career are you thinking about after you major in \_\_\_\_\_?
- Encourage the students to visit campus if they have not done so. If they have, encourage them to come back.

Spring campus visit programs: Regular campus visits and tours are available on an individual basis by contacting Xavier's campus visit coordinator at 513-745-3301 or at [visit@xavier.edu](mailto:visit@xavier.edu). Students also can register online at [www.xavier.edu/visit](http://www.xavier.edu/visit).

Preview Day for accepted students only are Sunday, Feb. 19, 2012 and Sunday, March 25, 2012.

## CONTACT REPORT

- Please take detailed notes of your conversation and file an electronic report at [www.xavier.edu/ambassadors](http://www.xavier.edu/ambassadors).
- If there are any questions you do not feel comfortable answering, please feel free to offer a "call back" from the admission staff. Please make note of the student or parent question.
- If you have attempted to reach a student three times, and either left a message or no one answered, you do not need to attempt the call again. Please file a report even if you don't speak with a prospect or their parents.



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## SCRIPTS

FOLLOWING ARE SUGGESTED GUIDELINES. PLEASE ADJUST AS NEEDED.

Hello. My name is (your name). I am a graduate of Xavier University or I am a parent of a current Xavier student, and would like to speak with (name of student).

### WHEN STUDENT OR PARENT ANSWERS THE PHONE

Hi (student's name). My name is (your name). I am a graduate of Xavier University or I am a parent of a current Xavier student. Thank you for your interest in Xavier. I know you have received a lot of information from Xavier and probably have talked to an admission counselor. But you may not have had a chance to speak with a graduate or someone whose student currently attends Xavier. I would like to tell you more about Xavier from my perspective.

I see that you are interested in majoring in (student's intended major). How did you become interested in that?

If student is undecided or has multiple interests, ask them what types of interest they have, or reassure them that it is OK not to have decided on a major, and they will be able to explore many different areas at Xavier.

### ADDITIONAL TOPICS TO GENERATE FURTHER QUESTIONS OR DISCUSSION:

1. What activities have you been involved in (school or community)?
2. Encourage them to visit or ask them if they enjoyed their visit.
3. What classes are you taking this year in high school? Talk about Xavier faculty, small student-to-teacher ratio, class size.
4. Where is Xavier on your list? Your top choice? Top three? Top five? What other schools are you considering?
5. How did you hear about Xavier?
6. Do you have any questions for me?

### WHEN THE STUDENT OR PARENT HAS NO MORE QUESTIONS

(Student's name), I am glad we had this chance to talk. If you think of any other questions, please call the admission office at 513-745-3301. Also offer to call the student and/or parents back in a few weeks to offer more help or information.

### SCRIPT WHEN SOMEONE OTHER THAN PROSPECT ANSWERS

Hello. My name is (your name). I am a graduate of Xavier University or the parents of a current Xavier student. The Office of Admission informed me that (student name) has been accepted, and I would like to speak with (student name).

If a parent answers, offer to answer basic questions or talk to them about your experiences associated with Xavier and what you are doing now. If applicable to your background, it can be helpful for parents to hear about how your Xavier experience helped you gain admission to graduate/professional school and/or how Xavier prepared you for your career.



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Find out if the student will be in later that evening and if so, when you may call them back.

If the student will not be home that evening, leave a message or arrange to call back at a later date.

#### FOR LEAVING A VOICE MAIL MESSAGE

Hello. My name is (your name). I am a graduate of Xavier University or the parents of a current Xavier student. I am calling for (student's name). Congratulations on your admission to Xavier. I am calling to talk to you about your interest in Xavier and how Xavier prepared me for life after college or is helping my son or daughter who is currently a student at Xavier. Please feel free to call me back at (your preferred number and the time you prefer).

#### SCRIPT FOR STUDENTS NO LONGER INTERESTED IN XAVIER

If at any time, the student says she/he is no longer interested in Xavier, wish the student well at their chosen institution. Ask which school they have chosen or those they are still considering. Also ask why they are not choosing Xavier.

## REPORTING YOUR CONTACTS

- Please take detailed notes of your conversation. You may use the forms included here for your convenience, but we ask that you file an electronic report at [www.xavier.edu/ambassadors](http://www.xavier.edu/ambassadors).
- If there are any questions you do not feel comfortable answering, feel free to offer a "call back" from the admission staff at Xavier. Please make a note of the student or parent question.
- If you have attempted to reach a student three times and either left a message or no one has answered, you do not need to attempt the call again. Please file a report even if you don't speak with the prospective student or their parents. File contact reports only after all attempted calls have been made.

THANK YOU.



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# CONTACT REFERENCE FORM

## STUDENT INFORMATION

Name: \_\_\_\_\_

High school: \_\_\_\_\_

## CONTACTS

Date of first attempt or contact \_\_\_\_\_

Date of second attempt or contact \_\_\_\_\_

Date of third attempt or contact \_\_\_\_\_

## CALL COMPLETION LEVEL

- Talked with student
- Talked with parent or family member
- No answer
- Left message(s) on answering machine

## STUDENT INTEREST LEVEL

- Very interested in attending Xavier
- Somewhat interested in attending Xavier
- No longer interested in attending Xavier
- Never spoke with student or parent

## STUDENT AND/OR PARENT COMMENTS ABOUT XAVIER

## YOUR COMMENTS ABOUT STUDENT'S INTEREST AND STATUS

## STUDENT AND/OR PARENT REQUESTS FOLLOW-UP CONTACT FROM XAVIER

What additional information would they like?

Please submit your contact report at [www.xavier.edu/ambassadors](http://www.xavier.edu/ambassadors).



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# GENERAL INFORMATION

## MISSION

As a community of inquiry grounded in the Jesuit, Catholic tradition, Xavier University is dedicated to engaging and forming students intellectually, morally and spiritually, with rigor and compassion, toward lives of solidarity, service and success.

As a comprehensive University, we offer a wide range of undergraduate and graduate degree programs. Woven through all our efforts is an emphasis on ethics and values that stamps a Xavier education as Jesuit and Catholic.

## QUICK FACTS (AS OF SEPT. 9, 2011)

- Undergraduate students: 4,368
- Total students: 7,019
- 2011 freshman class: 1,109 students
- Ratio of men and women: 46% male, 54% female
- Student-to-faculty ratio: 12:1
- Average class size: 22; 70 percent of Xavier classes have fewer than 24 students.
- Retention/percent of students who return for their sophomore year: 84 percent; Xavier ranks among the top for Midwest master's-level universities in this category.

## RANKINGS

- First in Midwest for graduation rate (79 percent over six years) by U.S. News and World Report
- Second-best freshmen retention rate in the Midwest (87 percent over three years) by U.S. News and World Report
- Fourth among Midwest colleges and universities in 2012 ranking by U.S. News and World Report; 17th consecutive year Xavier ranks among top 10
- One of the Midwest's best institutions for undergraduate education by The Princeton Review. The New York-based education services company features Xavier in the 2011 edition of its annual book, "The Best 373 Colleges." Xavier has been featured in the book for seven straight years
- One of the nation's best business schools by the Princeton Review, which features the Williams College of Business in the 2012 edition of its "Best 294 Business Schools"
- 11th nationally for 2011 among the top schools for entrepreneur program by The Princeton Review and Entrepreneur magazine
- 14th nationally for part-time MBA program by U.S. News and World Report
- One of nation's "100 Best Values" in private education by Kiplinger's Personal Finance
- Ranked first nationally by Modern Healthcare in the magazine's list of "Top Business Graduate Schools for Physicians."



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## COMMITMENT TO SERVICE AND EXCELLENCE IN EDUCATION

- Xavier offers three different honors programs to challenge students:
- Honors Bachelor of Arts (HAB)
- University Scholars
- Philosophy, Politics and the Public (PPP). Established in 2003, the PPP program is the only one of its kind among American universities.
- Xavier's James and Delrose Eigel Center for Community-Engaged Learning facilitates collaborative grassroots action among residents, local organizations and institutions leading to comprehensive, asset-based community development.
- The Cintas Institute for Ethics at Xavier University helps faculty increase their exposure and confidence in the areas of business ethics and social responsibility, enables students to have increased moral courage to do "the hard right, as opposed to the easy wrong," and acts as a resource for the business community.
- Hoff Quad open.
- Xavier added 170,000 square feet of academic-related space with the opening of the James E. Hoff, S.J., Academic Quad in summer 2010. These state-of-the-art facilities include the Michael J. Conaton Learning Commons and the Stephen and Dolores Smith Hall, new home of the Williams College of Business.
- Fenwick Place, a multi-story residential and dining complex, opened in summer 2011.
- For more information, go to [www.xavier.edu/countdown](http://www.xavier.edu/countdown).

## ATHLETICS

- Xavier is one of only two schools to have reached the Sweet 16 in each of the last three seasons.
- Since 1988, Xavier athletic teams have appeared in 34 NCAA Tournaments.
- Since joining the Atlantic 10 Conference in 1995-96, Xavier teams have won 16 conference tournament championships and 12 regular season crowns.
- Xavier has long ranked among the nation's top Division I schools in terms of academic success. For example, since 1985, Xavier has graduated all of its senior men's basketball players.

## FINANCIAL AID AND OUTCOMES

- Xavier's four-year graduation rate of 70 percent is more than double the national average for public institutions at an estimated 30 percent.
- New Xavier graduates earn an average of \$39,000 to \$60,000 a year.
- Scholarships range from \$7,000 per year to full tuition.
- 100% of freshmen received financial aid or scholarships in 2010-2011.
- The average grant/scholarships is \$12,000 per year.



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# FREQUENTLY ASKED QUESTIONS

## WHY XAVIER?

What makes Xavier a good choice for me? Our moderate size, location in Cincinnati, focus on undergraduate students, academic excellence in and out of the classroom, and dedication to the ideals of a Jesuit education make us different from other institutions you may be considering. Our core curriculum allows students to sample classes in a number of disciplines and at the same time discover a way to integrate them into their major course of study. It also allows for internships, co-ops and study-abroad experiences.

## ACADEMIC REPUTATION

Like each of the nation's 28 Jesuit schools, Xavier provides a tremendous learning environment that both challenges and inspires students in and out of the classroom. The core curriculum offers a rich variety of foundational courses that prepare graduates for lifelong success in any field.

## GRADUATE SUCCESS

Xavier has some of the nation's best placement rates for employment and graduate schools.

## IDEAL SIZE

Xavier is small enough to make classes engaging, guarantee great access to faculty and offer many opportunities to get involved. Xavier is also large enough to provide a wide range of people and perspectives.

## PERSONAL ATTENTION

Professors and advisors know students by name, which is likely to lead to a more personal college experience and a higher likelihood of academic success.

## LOCATION IN CINCINNATI

As home to 2 million people, 15 Fortune 1000 companies and two major league sports teams, Cincinnati offers all the social attractions of a large city. In addition, Xavier's connections throughout the community offer great opportunities for internships, mentorships and jobs for almost any career path.

## JESUIT, CATHOLIC MISSION

Many students take advantage of the community service and volunteer opportunities, and the core curriculum offers a deeper context for students to understand and apply the impact of their academic discipline of choice.

## BASKETBALL

Xavier mixes the excitement of big-time athletics with the access and charm of a smaller school.



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# ACADEMIC PROGRAMS

## WHAT ARE SOME OF XAVIER'S BETTER-KNOWN PROGRAMS?

- **Business:** The Williams College of Business is nationally ranked and offers great opportunities for students to work with an executive mentor. A new state-of-the-art facility opened in August 2010.
- **Psychology:** The department includes a bachelor's, master's and doctoral program. Many faculty practice professionally as well as teach.
- **Education:** Students can be certified in early, middle, secondary and special education. Xavier, a pioneer in Montessori teacher education, is one of the few schools nationwide that offers Montessori certification at undergraduate and graduate levels.
- **Pre-med and natural sciences:** A strong pre-med curriculum and excellent advising for students add up to one of the best medical school placement rates in the country. Xavier's 80-percent placement rate far exceeds the national average of 47 percent.
- **Nursing:** Students receive a lot of hands-on experience in the on-campus lab and in the field, and are given access to a vast network of nursing graduates.
- **Honors:** Philosophy, Politics and the Public, one of three honors-level programs at Xavier, has become one of the most popular and sought-after programs on campus.

## DO YOU HAVE ENGINEERING?

Xavier offers a program in conjunction with the University of Cincinnati. Students major in either applied chemistry or applied physics and after three years transfer to UC to complete the engineering portion of their studies, some at the master's level. They will still receive a degree from Xavier. Students interested in engineering can also graduate from Xavier and attend graduate schools of engineering.

## DO YOU HAVE PHYSICAL THERAPY?

We offer a minor in pre-physical therapy, which prepares students for graduate study in physical therapy. We also offer a program in occupational therapy that awards a bachelor's and master's degree in five and a half years.

## DOES XAVIER OFFER STUDY-ABROAD PROGRAMS?

Xavier offers an increasing range of opportunities for students to study abroad. Students may choose to study abroad for a summer, semester or year in countries such as Austria, Belgium, England, France, Germany, Italy, Japan, Mexico, Nepal, Nicaragua and Spain.

## WHAT PERFORMING ARTS OPPORTUNITIES ARE THERE?

Xavier students have an opportunity to be involved in a number of performing arts ensembles, including the Xavier Players theater program. Music majors as well as non-majors are encouraged to be involved. On-campus performances as well as tours around the country are offered each year.



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## FINANCIAL INFORMATION

### HOW MUCH DOES IT COST TO ATTEND XAVIER?

Tuition for the 2011-2012 school year is \$30,230. For declared business majors, tuition is \$31,230. Room and board is \$9,920, which includes 14 meals per week. Since Xavier is a private school, the cost is the same for in-state and out-of-state students.

### HOW DO STUDENTS APPLY FOR FINANCIAL AID?

Students must complete the Free Application for Federal Student Aid (FAFSA) in order to be considered for financial aid. Students can apply for scholarships in several ways; all students admitted to Xavier are considered for one of our Academic Scholarships or Merit Awards. Other scholarships require a separate application. Go to <http://www.xavier.edu/scholarships>. Please keep in mind that some deadlines may have passed at the time you contact a family.

### AFFORDABILITY

Xavier attempts to provide an affordable education for all students. It is necessary to complete the FAFSA to determine a student's ability to pay, meet all deadlines for scholarships and be open to various payment options. 100 percent of our incoming students receive financial assistance each year through grants, loans, work-study opportunities and scholarships or a combination of these.

Students have been awarded \$46 million in financial aid for the 2011-2012 academic year. Our scholarships range from \$7,000 per year to full-tuition, and we offer scholarships for art, music, business, chemistry, history, legacies, mathematics, modern languages, physics, service and diversity. Families are encouraged to look at various options and seek advice from the financial aid office. Be sure to look at the many advantages of a Xavier education when evaluating the cost.

### DOES XAVIER HAVE WORK-STUDY?

Federal work-study jobs are awarded to students during the financial aid process. Once students are awarded work-study, they participate in an on-campus job fair to find a placement. There are also non-work-study jobs available on campus.

## CAMPUS LIFE

### ARE STUDENTS REQUIRED TO LIVE ON CAMPUS?

Freshmen and sophomores who live outside a 35-mile radius of campus are required to live on campus. Special requests should be referred to the Office of Residence Life.

### IS HOUSING GUARANTEED ALL FOUR YEARS?

No. Freshman and sophomore students are required to live in one of our residence halls. We allow juniors and seniors to move off campus and assist them with this process. Provided a student completes a request to live on campus in a timely manner, we can typically accommodate all who want to live on campus. Sometimes we are unable to accommodate the exact location and roommate preference depending on the situation. There is a lottery system that juniors and seniors enter to secure on-campus housing.



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### CAN FRESHMEN HAVE CARS?

Yes, freshmen are allowed to have cars. There is an annual parking fee.

### WHAT IS THE SOCIAL LIFE LIKE AT XAVIER?

Xavier offers 145 academic clubs, social organizations and recreational sports. The Student Activities Council organizes many on-campus events, including dances, comedians, movies, speakers and much more. Cincinnati is also accessible to students, who may take advantage of cultural events, professional sports, concerts and parks in the city.

### WHAT HAPPENS ON THE WEEKENDS?

There are many opportunities for on- and off-campus activities. Xavier is not a suitcase college; there is a vibrant student life on campus. Approximately 90 percent of undergraduates live on or within a few blocks of campus, guaranteeing a traditional, residential four-year college experience.

### IS CAMPUS SAFE?

What is the neighborhood like? Xavier is an urban/suburban school that stresses safety to all students. The Office of Campus Police has 25 fully trained officers patrolling campus 24 hours a day by foot, auto and bicycle. The University offers a free shuttle service to students to and from campus within a six-block radius each evening. The University also has emergency phones on campus so that students have immediate contact with security.

Xavier is located within the city of Cincinnati and is surrounded by three very different neighborhoods. Our neighbors in Norwood welcome many of our students in off-campus housing and retail stores and venues. Evanston is one of several transitional neighborhoods in the area, and many of our students volunteer in the recreation center after school hours and work with the neighborhood children. North Avondale is one of the oldest, grandest neighborhoods in Cincinnati and is where several faculty members own homes and many students rent, taking advantage of its close proximity to campus.

## SPIRITUALITY

**WHAT IF I AM NOT CATHOLIC?** Xavier is a Catholic university; however, we embrace students of all faiths. The Dorothy Day Center for Peace and Justice has an interfaith place of worship on campus and can refer you to options off campus.

Percent of Catholic students among undergraduates: 69 percent

Number of religions represented in student body: 17

## ADDITIONAL QUESTIONS

**WILL I GRADUATE IN FOUR YEARS?** Approximately 70 percent of students graduate in four years. All of Xavier's bachelor degree programs are four-year programs.



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**DOES XAVIER OFFER ATHLETIC SCHOLARSHIPS?** Yes. Xavier is an NCAA Division I school in the Atlantic 10 conference. Scholarships are available in all sports. Students are encouraged to contact the coach or visit our web site at [goxavier.com](http://goxavier.com) for additional information.

**DOES XAVIER OFFER INTERNSHIPS AND CO-OPS?** Yes, Xavier's proximity to the city of Cincinnati provides Xavier students from all major areas of study with internship or co-op opportunities.

**WHAT IS THE RACIAL DIVERSITY LIKE AT XAVIER?** Students of color make up 18 percent of the current freshman class. Xavier also enrolls students from more than 40 countries.

## COLLEGE COUNTDOWN CHECKLIST

The following checklist provides a typical high school senior's timeline during their college search process. During our calling campaign, students will be taking the final steps necessary to decide to which schools they will apply. Some of the students you talk to may have a great amount of interest in Xavier while others may not be sure if they will apply.

We hope this checklist provides you with useful information to assist in your conversations with prospective students and their parents.

### OCTOBER

- Attend area college fairs and college nights.
- Retake the ACT and/or SAT, if necessary.
- Continue to visit college campuses and attend college rep visits at your high school arranged by your counseling office.
- Approach teachers and counselors for recommendation letters WELL IN ADVANCE of their due date. Give the people writing your letter(s) at least two school weeks, as well as a stamped and addressed envelope.
- Make a copy of all paperwork before mailing or when submitting online.
- Apply for scholarships posted in your high school counseling office.
- Research online scholarship and financial aid resources available on [fastweb.com](http://fastweb.com) and [collegezone.com](http://collegezone.com).

### NOVEMBER

- Watch for priority application filing deadlines at various universities this month. Check with your high school counselor for a current list of dates and schools.
- Continue to visit college campuses and attend college visits at your high school arranged by your counseling office.
- Make a copy of all paperwork before mailing or when submitting applications online.
- Continue applying for scholarships posted in your high school counseling office.

### DECEMBER

- Start receiving offers of admission. Congratulations!
- Double check that you are on track with your course selection and graduation requirements.
- All applications, official copies of high school transcripts and official copies of test scores should ideally be sent to colleges by the start of winter break.
- Continue applying for scholarships posted in your high school counseling office.



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## JANUARY

- Prepare carefully for first semester exams. Colleges will see all senior grades.
- Go online to file the Free Application for Federal Student Aid (FAFSA) at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Prior to submitting a FAFSA, the student AND parent must request pin numbers to electronically sign the FAFSA.
- File all financial aid forms as soon as possible after Jan. 1.

## FEBRUARY

- Ask your counselor to send your first semester grades to the colleges to which you have applied, if this has not already been done.

## MARCH

- Keep track of correspondence with financial assistance agencies. Designate a special folder at home for copies of all paperwork you receive.

## APRIL, MAY, JUNE

- Keep track of acceptances, denials and financial assistance awards.
- Evaluate options and make final decision. You have the right to hold off on accepting or denying offers from colleges until receiving all financial assistance offers or until May 1.
- Complete the paperwork and mail the deposit to the college you have chosen to attend.
- Inform the other colleges that offered you admission of your final decision. The schools you choose not to attend may have other students waiting for your spot and will appreciate hearing of your decision.
- Have your final transcript sent to the college of your choice.

# CAMPUS VISIT OPPORTUNITIES

PLEASE ENCOURAGE STUDENTS TO VISIT CAMPUS EVEN IF THEY HAVE ALREADY DONE SO.

There are many opportunities to visit. These include general and program-specific opportunities.

- **REGULAR CAMPUS VISITS** are available on an individual basis by contacting Xavier's campus visit coordinator at (513) 745-3301 or at [visit@xavier.edu](mailto:visit@xavier.edu). You also may register online at [www.xavier.edu/visit](http://www.xavier.edu/visit).
- **PREVIEW DAY**, a visit opportunity only for accepted students and their parents, are on Sunday, Feb. 19, 2012 and Sunday, March 25, 2012. Students have the chance to meet current Xavier students and future classmates and get a preview of life as a Xavier student. There also are opportunities to meet professors by attending mock classes.

For more information on all programs, go to [www.xavier.edu/visit](http://www.xavier.edu/visit).

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