Student Teacher Agreement Form

I _____________________________, accept placement as a student teacher under the guidance 
please print of ___________________________ who will serve as my cooperating teacher in the 
please print ___ grade level at __________________________school, during the ____________semester 
of the school year, beginning _____________ and terminating on ___________________.

month/day/year  month/day/year

I realize that I may not end this student teaching experience prior to the termination date stated in 
this agreement.

I agree to:

1. Report to school at least ¼ hour prior (earlier, if planning time with my cooperating 
teacher is scheduled then) to the start of school and leave at a time that is mutually 
agreeable with my cooperating teacher’s schedule and my own;

2. Have conferences with my university supervisor and my cooperating teacher as often as 
necessary relative to my proficiency as a classroom teacher;

3. Attend all seminars on the university campus, or other sites designated by Xavier 
University;

4. Submit lesson plans and other assignments as asked of me by my cooperating teacher and 
university supervisor;

5. Communicate with my cooperating teacher in a timely manner regarding all Teacher 
Performance Assessment expectations;

6. Abide by and fulfill any further expectations of me by the Department of Childhood 
Education and Literacy as they become necessary in the design of my teacher licensure 
program.

__________________________________________
Signature

__________________________________________
Date

REV: 1/2013