Disability Services provides academic accommodations and support services to provide equal access to educational opportunities to Xavier students with documented disabilities as defined by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (amended 2008).

Students requesting accommodations on the basis of a Traumatic Brain Injury disability must provide an appropriate diagnostic evaluation administered by trained and qualified (i.e., certified and/or licensed) professionals (e.g., medical doctors, ophthalmologists, psychologists, neuropsychologists, audiologists). The Required Information must be on official letterhead stating the applicant’s name and date of birth and must be signed and dated by the certifying professional.

The diagnostic report must include:

1. Clear disability diagnosis, including a clinical history that establishes the age of the student at the initial date of diagnosis, last contact with the student, and any secondary conditions that might be present.
2. Procedures used to diagnose the disability.
3. Description of any medical and/or behavioral symptoms associated with the disability.
4. Discussion of medications, dosage, frequency, and any adverse side effects attributable to their use.
5. Clear statement specifying functional limitations (i.e., substantial limitations to one or more major life activities and degree of severity) due to the disability and/or medications for which the student may require accommodations.
6. Recommendations for accommodations, including rationale. If the accommodation recommendations are specific to limitations in learning (e.g., reading, mathematics, written expression), an appropriate psychoeducational or neuropsychological evaluation must be administered to document ability/achievement discrepancies.

For questions, contact the Learning Assistance Center at 513-745-3280.

Documentation can be submitted to:
Cassandra Jones, Assistant Director of Disability Services
Xavier University
Learning Assistance Center, CLC Suite 514
3800 Victory Parkway
Cincinnati, Ohio 45207-1131
Fax: 513-745-3387