Disability Services provides academic accommodations and support services to provide equal access to educational opportunities to Xavier students with documented disabilities as defined by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (Amended 2008).

Students requesting accommodations on the basis of an Attention Deficit Hyperactivity Disorder (ADHD) must provide current and comprehensive documentation from a licensed clinical professional who has relevant experience in differential diagnosis and the full range of psychiatric disorders (i.e., licensed clinical psychologist, neuropsychologist, or psychiatrist). Please note that this office WILL NOT accept documentation provided by a member of the student’s family.

The Required Information to be provided by the Certifying Professional must be on official letterhead and signed and dated by the certifying professional. The letter should include the following information:

1. Applicant’s name and date of birth.
2. State and date the applicant’s current diagnosis (es) as per the Diagnostic and Statistical Manual-5 (DSM-5 or previous version).
3. Please attach a clinical summary or a psychoeducational evaluation that supports the stated diagnosis. These materials must include: evidence of early impairment, a diagnostic interview, assessment tools and test data that support the ADHD diagnosis and the date when the last evaluation was conducted.

The report must describe the extent to which the symptoms of the stated diagnosis would negatively impact the academic performance for which accommodations are being requested.

For questions, contact the Learning Assistance Center at 513-745-3280.

Documentation can be submitted to:
Cassandra Jones, Assistant Director of Disability Services
Xavier University
Learning Assistance Center, CLC Suite 514
3800 Victory Parkway
Cincinnati, Ohio 45207-1131
Fax: 513-745-3387