# New Club Sport Application

## Club Information

<table>
<thead>
<tr>
<th>Club Name:</th>
<th>Date:</th>
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<tbody>
<tr>
<td>President:</td>
<td># of Potential Members:</td>
</tr>
<tr>
<td>Desired Start Date:</td>
<td>Student Dues / Semester:</td>
</tr>
</tbody>
</table>

## Contact Names

<table>
<thead>
<tr>
<th>President:</th>
<th>Phone</th>
<th>Email</th>
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<tr>
<td>Vice-President:</td>
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<td>Treasurer:</td>
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<td>Secretary:</td>
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<td>Advisor:</td>
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<tr>
<td>Coach:</td>
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</table>

## National (or local) Association / League

<table>
<thead>
<tr>
<th>Name:</th>
<th>Contact Name &amp; Number:</th>
<th>Annual Fees:</th>
</tr>
</thead>
</table>

## Amount of Practice Time Desired/Location

- [ ] Recreational
  - The activities of this club are primarily to involve regular opportunities for skill learning, fitness, recreation and/or competition among club members.

- [ ] Competitive
  - A club representing Xavier at an organized competitive level involving intercollegiate competition and is governed by a set of rules.

## Attachments

- [ ] Budget Worksheet
- [ ] Roster/Club Member List
- [ ] Club Risk Management Plan
- [ ] Club Constitution
In order to be officially recognized as a Club Sport, the following criteria must be met:

1. The organization’s purpose and activity must be consistent with the philosophy and objectives of the Sport Club program.
2. The organization must engage in a sporting activity.
3. The organization must provide balance or add to the variety of sporting activity on campus.
4. The number of students interested in participating in the proposed activity is either a minimum of ten (10), or the minimum number over ten needed to participate in the activity.
5. Suitable facilities and equipment must be available such that the club can meet, practice, and hold competitions.
6. The organization must not create a demand for resources (i.e. staffing, facilities or monetary) greater than that which can be met by the Sport Club Office.
7. The organization must provide all required documentation to be considered.
8. The Club Sports Council, through a majority vote, recommends recognition to the Dean of Students.

Application Process

1. Secure an application for a New Club Sport in the Recreational Sports Department or online at www.xavier.edu/clubsports.
   → Complete a registration form.
   → Gather all necessary documentation (outlined on the application form).
2. Meet with Assistant Director of Recreational Sports (2nd Floor, O’Connor Sports Center, 513-745-2856)
   → Submit the New Club Sport Application.
   → Submit all required documentation for review.
3. Appear before the Club Sports Council for discussion.
   → The Council considers the clubs compliance to the listed criteria.
   → Final vote made by all members of the Sport Club Council whether or not to recommend recognition to the Dean of Students.
4. Dean of Students review the Club Sports Council recommendation and confirms/denies official recognition of proposed Club.
   → If confirmed, the Dean will send Official Recognition Letter to club outlining the Club’s Rights and Responsibilities.