

CAREER DEVELOPMENT OFFICE Xavier University 530 Conaton Learning Commons 3800 Victory Parkway Cincinnati OH 45207-1161

## JOB/INTERNSHIP SEARCH RESOURCES FOR STUDENTS WITH DISABILITIES

The job market is competitive and having a disability can make this huge task more challenging. If you're a person with a disability learning your rights as well as knowing how or if you disclose of a disability will serve you well. You should always ensure that your resume, cover letter and interviewing skills are ready before you begin your job search. Below are some resources to help you.

## AMERICAN DISABILITIES AMMENDMENT ACT (ADAAA)

- AHEAD: Association of Higher Education & Disability: <u>http://www.ahead.org/</u> Has information on accommodating students with disabilities under the ADAAA
- Job Accommodation Network: <u>http://www.jan.wvu.edu/LINKS/adalinks.htm</u> Has information on job accommodations under ADAAA
- Job Accommodation Network: <u>http://www.jan.wvu.edu</u> Resource for employers, supervisors, and individuals with disabilities. It includes reasonable job accommodations, listed by the disability type.

## JOB/INTERNSHIP SEARCH INFORMATION

- **Hire-A-Muskie**: <u>https://xavier-csm.symplicity.com/students/index.php</u> *Xavier University's online job board.*
- Bureau of Vocational Rehabilitation (Ohio): <a href="http://rsc.ohio.gov/">http://rsc.ohio.gov/</a> The Ohio Rehabilitation Services Commission is the state agency that helps people with disabilities obtain jobs. Depending upon the individual's disability, services are provided through either the Bureau of Services for the Visually Impaired (BSVI) or the Bureau of Vocational Rehabilitation (BVR).
- Ohio Rehabilitation Services Commission: <u>http://www.ood.ohio.gov/</u>
- Workforce Recruitment Program: <a href="https://wrp.gov/">https://wrp.gov/</a> The WRP is a recruitment and referral program that connects federal and private sector employers with highly motivated postsecondary students with disabilities who are eager to prove their abilities in the workplace through summer or permanent jobs.
- Career Opportunities for Students with Disabilities: <u>http://www.cosdonline.org/</u>
- **Disaboom JOBS**: <u>http://www.disaboomjobs.com/Articles.aspx</u> Founded by a physician who is also a quadriplegic. His firsthand knowledge of the challenges faced by individuals with disabilities and those whose lives they touch has driven the Disaboom.com mission: to create the first comprehensive, evolving source of information, insight, and personal engagement for the disability community.

- **GettingHired**: <u>www.gettinghired.com</u> Careers and community for people with disabilities, mentors, job listings, videos, and a fully accessible portal for people with disabilities.
- Disability Student Services Professionals (DSS Pro) group: <u>http://www.ideal-group.org/dssp/</u>

## XAVIER UNIVERSITY OFFICES OF SUPPORT

Career Development Office 530 Conaton Learning Commons PH: 513-745-3141 Office of Disability Services 514 Conaton Learning Commons PH: 513-745-3280 Student Support Services/TRiO 514 Conaton Learning Commons PH: 513-745-3758