

# WORKFORCE RECRUITMENT PROGRAM

## Application Requirements

In order to participate in the WRP, candidates must complete an online application and upload a resume and transcript prior to the time of their interview with a WRP recruiter. Candidates must still bring a paper copy of their resume with them to the interview. Note that while some items are required for application to the WRP, others are optional.

Candidates must register and complete the application on the WRP database through the Student Self Registration page at <https://wrp.gov/registerstudent>. Please complete this registration process as soon as possible since candidate registrations must be approved online by the campus coordinator before candidates can complete their application and before the actual interview.

Please note that candidates who participated in the WRP last year and want to participate again this year must register online, complete the online application and be interviewed by a recruiter again.

### **Items to be obtained and/or completed by the candidate and submitted online prior to the interview:**

1. **(Required)** Resume - Resume must be uploaded on the Manage Documents Page of the online application and brought to the in-person interview with a recruiter. Word documents are strongly encouraged.
2. **(Required)** College transcript(s) – official or unofficial transcripts or copies of transcripts are acceptable. Transcript(s) must be uploaded on the Manage Documents Page of the online application in order for the candidate’s application to be complete. Word or other text documents are strongly encouraged.
3. **(Optional)** Any additional supporting documents, such as letters of recommendation, writing samples, Schedule A Certification letter, etc. Additional documents must be uploaded on the Manage Documents Page of the online application.