

XAVIER HOME (/INDEX.CFM) / UNIVERSITY ANNOUNCEMENTS (/ANNOUNCEMENTS/)

# **STUDENT ANNOUNCEMENTS**

> Student Announcements (/announcements/students.cfm)

> Employee Announcements (/announcements/employees.cfm)

#### SECTION MENU $\lor$

#### 

Student Employees, Your Position - Not Just a Payc . . . - 3 hours ago | 112 views

## Student Employees, Your Position - Not Just a Paycheck!

Posted: 11/9/16 1:14 PM

**Student Employee positions are not just a paycheck?** Although the paycheck may be a priority for most, it isn't the only benefit from working in a student employee position.

### **Other Benefits Include:**

- **Development of skills** like communication, organization, office equipment and procedures, customer service, computer and technical skills, teamwork, time management...and the list goes on. What skills have you learned or are you developing in your student employee position?
- Evaluation of things you enjoy (and don't enjoy) in a work setting which can help you plan ahead for your future career. Have you found a new passion or dislike for a certain type of work by working in a student employee position and has that helped you determine what you may or may not want to do in the future?
- **Professional references** who can speak on your behalf when applying to leadership and job opportunities. If a future employer asks for professional references, would you include your student employee supervisor or other professional that you've connected with or worked with as a result of your student employee position?

**Remember to add new skills and experience from your student employee position onto your resume. It will add value!** See the attached sample resume. If you need help adding your campus position to your resume, attend a career coaching walk-in (no appointment needed-15 min. personal coaching session). If you feel you need more than a 15-minute review or quick question, you can schedule an appointment with a career coach through <u>Hire-A-Muskie</u> (<u>http://www.hireamuskie.com/</u>). The Career Development Office and Student Employment Office is located in the CLC Room 530 and can be contacted at <u>cdo@xavier.edu (mailto:cdo@xavier.edu)</u> or 513-745-3141.

Walk-in times are available daily Monday, Tuesday and Wednesday from 1:30-3:30, Thursday and Friday from 11:00-1:00 and are located in the Career Development Office, CLC, Room 530.

<u>1-STUDENT EMPLOYEE SAMPLE RÉSUMÉ.pdf (/announcements/deliver.cfm?file=274816-10572-1-STUDENT EMPLOYEE</u> <u>SAMPLE RÉSUMÉ.pdf</u>)