

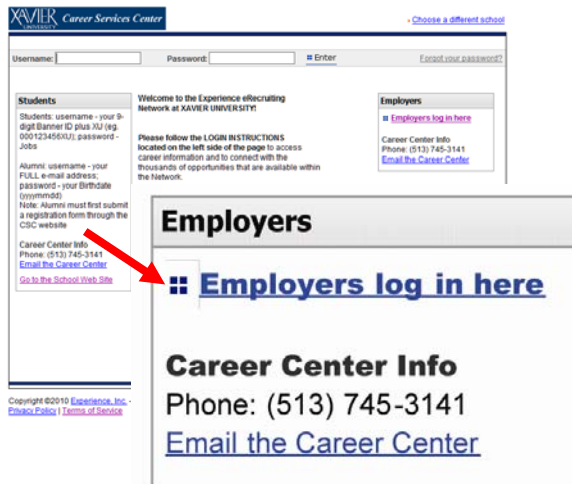
Creating an Employer Account

Welcome to eRecruiting, Xavier University's online job board where employers are able to connect with Xavier students and alumni.

This special access is restricted to employers offering paid internships and permanent positions targeted to college students and graduates, in order to maintain the quality of jobs advertised to Xavier students. In addition to posting jobs and internships available with your organization, employers have access to student resumes, in order to search for candidates by desired qualifications.

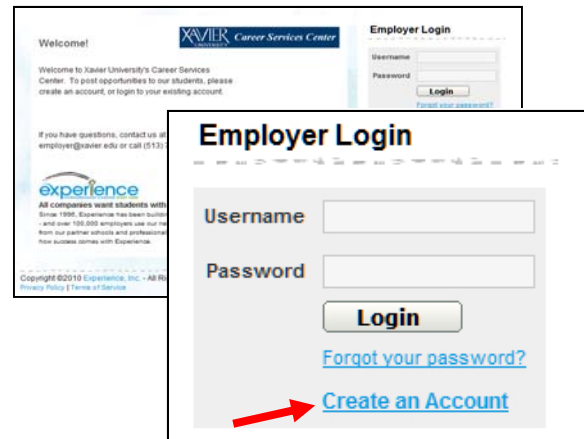
Step 1: Visit eRecruiting's Home Page

- Go to www.xavier.experience.com
- Click on "Employers log in here"

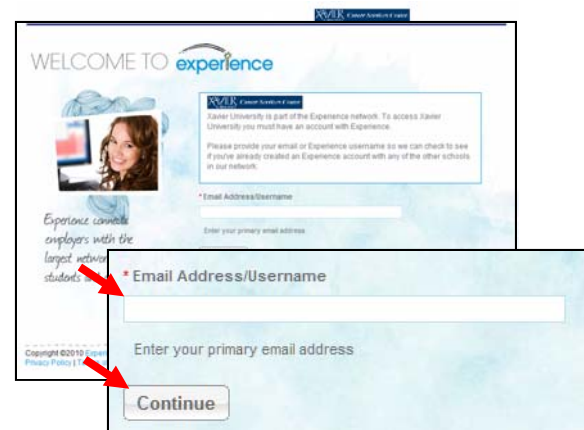


Step 2: Create an Account

- Under Employer Login, Click on "Create An Account."



- Enter your e-mail address
- Click continue



Creating an Employer Account (con't.)

Create an Account *continued*

- Enter your contact information (Fields with an asterisk (*) are required).
- Read the Terms of Service, click box if you accept the terms.
- Click continue

- Enter additional information about your Company. (Fields with an asterisk (*) are required).
- Click continue

Ready, Set, Go!

Once you have completed your account information, our Employer Relations Specialist will review your request.

If your organization meets criteria for acceptance, you will receive an e-mail from Experience with the subject title "Experience Account Confirmation" and you can begin recruiting Xavier University students and alumni for your employment needs.