



# CAREER *services* CENTER

PHONE 513-745-3141  
FAX 513-745-3523

WEB [www.xavier.edu/career](http://www.xavier.edu/career)  
E-MAIL [csc@xavier.edu](mailto:csc@xavier.edu)



## ***Incredible Internships Contest***

### **Contest Purpose**

To recognize the internships that Xavier students have had this past summer or currently have this fall.

### **Contest Methodology**

- Students submit entries between Monday Sept. 22 and Friday Oct. 17.
- The general public votes on their favorite entries (one vote per college) at the Internship Info Tables
- Most popular votes are submitted for a final vote by the Internship Advisory Committee
- Winners will be announced at the A&S Internship Panel Presentation on Friday, Nov. 14. The winner's submissions will be showcased on the Career Services Center website and in the bi-monthly publication, the *Career Builder*.

### **Contest Guidelines**

#### **Eligibility**

- Only students who are currently enrolled may submit their entry.
- Students must have had an internship (or co-op, practicum, research-based project) at least once between **May 1, 2008** and **October 17, 2008**.

#### **Submissions:**

- Students can submit their entries any time between **Monday Sept. 22 and Friday Oct. 17** to Bethany Kilgore, Assistant Director, Experiential Education and Mentoring at [kilgoreb@xavier.edu](mailto:kilgoreb@xavier.edu)
- Only one entry per person is permitted.
- Students should use their best writing skills. The Career Services Center retains the right to edit entries for proper grammar and spelling.
- Submissions become the property of the Career Services Center and may be used for promotional purposes beyond the contest.

#### **Content:**

- Submissions must have a title for the entry and indicate the college that you are in.
- Each submission must include at least one photograph and must have a caption.
- Entries must answer the question "Why is their internship incredible?"
- Entries must be 300 words or less (this is about a paragraph) so keep it short.
- Entries must include identifying information so we will be able to find the students and give them their prize (all fields are required).

#### **Contest Timeline:**

- Submissions – **Monday Sept. 22 and Friday Oct. 17**.
- Voting for the Interesting Internships Contest at the Internship Info Tables (see info below):

<i>DATES</i>	<i>TIMES</i>	<i>LOCATIONS</i>
Oct. 27	4-6p	Hoff Dining
Oct. 28 <sup>th</sup>	11a-1p	GSC Lobby
Oct. 29 <sup>th</sup>	11a-1p	Alter Lobby

Nov. 3	11a-1p	GSC Lobby
Nov. 5	11a-1p	Hoff Dining
Nov. 6	11a-1p	Alter Lobby

- Notification to the 3 winners and information about how to pick up their prizes no later than Fri. Nov. 14.

## Student FAQ's

### Who can enter?

Any current student in any college (A&S, SSH&E, or the WCB) who has had an internship this past summer or is currently interning this fall.

### How are winners determined?

Every entry will be displayed at the Internship Info Tables at the end of October and beginning of November. Those who stop by are able to vote for one entry per college. The most popular votes will go to the Internship Advisory Council (IAC), a group of faculty/staff from each college that meet periodically throughout the year. The IAC will determine the final winners with the announcement being made after the Etiquette Dinner on Monday, November 10.

### What are the Prizes?

Each winner will receive a \$50 gift certificate to the bookstore.

### Do I need a photo for my entry to be complete?

Yes so be creative! The photo doesn't need to be of you, it can be an element of your internship.

### How do I find out if I'm a winner?

Winners will be notified during the Etiquette Dinner on Monday, November 10. Those not in attendance to receive their awards will be notified no later than Friday, November 14, 2008 via email with instructions as to how to pick up their prize. By **Monday, November 17, 2008** the Career Services Center website will announce the winners on the CSC website. A special announcement will also go on the CSC's biweekly newsletter, the *Career Builder*.

### Where can I find the entry form?

Here you go!

### Basic information (all fields are required)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Cell phone #: \_\_\_\_\_

Entry Title: \_\_\_\_\_

College:     Arts and Sciences     Social Sciences, Health, & Education     Williams College of Business

In 300 words or less (about a paragraph), explain why your internship is incredible.

\*Attach one photograph with a caption. Entries without this information will not be considered.