



## Job/Internship Search Resources for Students with Disabilities

The job market is competitive and having a disability can make this huge task more challenging. If you're a person with a disability learning your rights as well as knowing how or if you disclose of a disability will serve you well. You should always ensure that your resume, cover letter and interviewing skills are ready before you begin your job search. Below are some resources to help you.

### Print Resources Available in the Career Resource Library, 310 Gallagher

- CAREERS & the disABLED magazine (Also available in the Learning Assistance Center) - [www.eop.com/cd.html](http://www.eop.com/cd.html)
- Career Resource Guide for People with Disabilities
- Job Search Handbook for People with Disabilities

### American Disabilities Act Amendment Act (ADAAA)

- **Ahead: Association of Higher Education & Disability:** <http://ahead.org/resources/government-relations> - Has information on accommodating students with disabilities under the ADAAA
- **Job Accommodation Network:** <http://www.jan.wvu.edu/LINKS/adalinks.htm> - Has information on job accommodations under ADAAA
- **Job Accommodation Network:** <http://www.jan.wvu.edu> - resource for employers, supervisors, and individuals. It includes reasonable job accommodations, listed by the disability type:

### Job/Internship Search Information

- **eRecruiting:** <http://xavier.erecruiting.com> – Xavier University's online job board.
- **Bureau of Vocational Rehabilitation (Ohio):** <http://www.rsc.state.oh.us/bvr/vsi/info/default.aspx#Top>: - The Ohio Rehabilitation Services Commission is the state agency that helps people with disabilities obtain jobs. Depending upon the individual's disability, services are provided through either the Bureau of Services for the Visually Impaired (BSVI) or the Bureau of Vocational Rehabilitation (BVR).
- **Ohio Rehabilitation Services Commission:** <http://www.rsc.state.oh.us/default.aspx>
- **Workforce Recruitment Program:** <http://www.dol.gov/odep/programs/workforc.htm> - the WRP is a recruitment and referral program that connects federal and private sector employers with highly motivated postsecondary students with disabilities who are eager to prove their abilities in the workplace through summer or permanent jobs.
- **Career Opportunities for Students with Disabilities:** <http://www.cosdonline.org/>
- **Disaboom JOBS:** <http://www.disaboomjobs.com/Articles.aspx> - Disaboom.com was founded by a physician who is also a quadriplegic. His firsthand knowledge of the challenges faced by individuals with disabilities and those whose lives they touch has driven the Disaboom.com mission: to create the first comprehensive, evolving source of information, insight, and personal engagement for the disability community.
- **getting hired:** [www.gettinghired.com](http://www.gettinghired.com) – Careers & Community for People with Disabilities, mentors, job listings, videos, and a fully accessible portal for people with disabilities.

- **hireAbility!**: [www.hireability.org](http://www.hireability.org) - a nonprofit organization in the Philadelphia area that "since 1982, has helped people with disabilities obtain competitive jobs, helped employers find often overlooked talent, and helped employers and workers integrate people with disabilities into the workforce and maximize their productive and creative potential."
- **Disability Student Services Professionals (DSS Pro) group**: <http://www.ideal-group.org/dssp/>
- [www.wrightchoice.org](http://www.wrightchoice.org)
- **Proyecto Vision**: <http://www.proyectovision.net/english/resources/disability.html> - Maintains a list of internship programs that are specifically designed for students with disabilities

### Other Resources

- **Mock interview video**: <http://www.ods.ohio-state.edu/videos.asp>. Depicts shortened versions of a right and wrong way of disclosing a disability during an interview situation.
- **Business Leadership Network**: [www.usbln.com](http://www.usbln.com). A business-led initiative of the U.S. Chamber of Commerce in collaboration with the U.S. Department of Labor, this group assists businesses in accessing potential employees among the disability community. Looking at the membership information will provide job leads as to which employers in an area may be more inclined to hire people with disabilities.

### Xavier University Offices of Support

Career Services Center  
310 Gallagher Student Center  
PH: 513-745-3141

Learning Assistance Center  
1<sup>st</sup> Floor Kuhlman Hall  
PH: 513-745-3280

Student Support Services/TRiO  
240 Gallagher Student Center  
PH: 513-745-3758