



CAREER services CENTER

PHONE 513-745-3141
FAX 513-745-3523

WEB www.xavier.edu/career
E-MAIL csc@xavier.edu

XAVIER
UNIVERSITY

CAREER OPPORTUNITIES FOR CLASSICS MAJORS

SKILLS & ABILITIES OF THE CLASSICS MAJOR

Language

- Understanding ideas
- Reading for tone and attitude
- Perceiving word patterns and structure
- Interpreting historical ideas in a modern context
- Evaluating styles of writing
- Evaluating translations and original texts

Education and Research

- Teaching
- Compiling and organizing information
- Evaluating ideas/theory/evidence
- Observing people and things
- Reasoning logical solutions to problems

Interpersonal Relations

- Understanding and interpreting other cultures/beliefs
- Developing sensitivity to cultural viewpoints
- Clarifying others' thoughts and ideas
- Appreciating continuity and change within a historical perspective

Communication

- Writing clearly
- Listening critically
- Presenting and debating arguments
- Persuading people and groups
- Editing/proofreading materials
- Reading for hidden meaning

**Partially taken from the University of Kansas University Career Center*

POTENTIAL CAREERS

- Admissions Counselor
- Advertising Account Executive
- Archivist
- Attorney
- Business Manager
- Communications Specialist
- Community Affairs Specialist
- Conflict Resolution Specialist
- Consumer Advocate
- Copywriter
- Cultural Affairs Officer
- Customs/Immigration Officer
- Editor
- Foreign Service Officer
- Foreign Student Advisor
- Government Agency Administrator
- Historic Preservation Specialist
- Historic Site Administrator
- Human Resources Specialist
- Import/Export Specialist
- International Banker
- International Consultant
- International Relations Specialist
- Interpreter
- International Conference Planner
- Journalist
- Lobbyist
- Market Research Specialist
- Museum Curator
- Non-profit Administrator
- Politician
- Professor/Educator
- Public Administrator
- Public Information Officer
- Public Policy Specialist
- Public Relations Specialist
- Publications Specialist
- Translator
- Travel Consultant
- Writer

TYPES OF EMPLOYERS

- Advertising Agencies
- Book Publishers
- Community Arts Centers
- Community Service Organizations
- Consumer Organizations
- Cultural Organizations
- Educational Institutions
- Foundations
- Healthcare Facilities
- Hospitality Organizations
- Insurance Companies
- Investment Firms
- Bureau of Export Administration
- Management Consulting Firms
- Market Research Companies
- Media (radio/TV)
- Museums/Historical Societies
- Newspapers/Magazines
- Public Relations Firms
- Publishing Firms
- Research Organizations
- Theaters
- Agency for International Development
- Office of International Education

TOP 10 OCCUPATIONS EMPLOYING PERSONS WITH A BACHELORS IN CLASSICS

Teachers, secondary school	14.8%
Top and mid-level managers, executives, administrators	8.4%
Sales occupations, including retail	7.1%
Secretaries, receptionists, typists	6.7%
Other administrative (record clerks)	6.0%
Other management-related occupations	4.6%
Insurance, securities, real estate, business services	4.4%
Teachers, elementary school	4.0%
Other service occupations, except health	3.9%
Other marketing and sales occupations	3.5%

ACTIVITIES ON THE JOB

- About 25% spend most of their time at work in teaching activities.
- Management and administrative duties take up most of the time at work among 13%.
- About 12% consider sales, purchasing, and marketing activities a major part of their job.
- About 9% spend most of their typical work week providing professional services such as financial services.
- Accounting, finance, and contractual duties take up most of the time at work among 9% of classics grads.

POST GRADUATION ACTIVITES

- Only 28% of the master's degrees are earned in classics.
- About 28% are earned in education.
- About 13% are earned in business administration and management.
- About 6% are earned in English and literature.

**Taken from The College Majors Handbook (Fogg, Harrington, & Harrington) 2004*

RELATED BOOKS IN THE CAREER RESOURCE LIBRARY (GSC 310)

- *Careers for Writers and Others Who Have a Way with Words*
- *Careers for Culture Lovers and Other Artsy Types*
- *Careers for Foreign Language Aficionados and Other Multilingual Types*