School of Nursing
3800 Victory Parkway
Cincinnati, OH 45207-7351
Phone 513 745-3814

MSN for Registered Nurses Application Checklist
(Includes Educational Mobility Option and RN to MSN)
Items needed to complete your application

☐	MSN Application (complete if applying by mail rather than online). Apply for fall, spring or summer.
☐	Application fee of $35 (check or money order may be mailed with goal statement)
☐	Goal statement for RNs with a BSN OR Portfolio for RNs without a BSN including those with BS/BA in another discipline
☐	3 professional references (reference to complete form provided)
☐	One official transcript from each college/university attended including proof of completion of a statistics course*
☐	Official admission test score report if applying for a dual degree program

NOTE: You must be a licensed registered nurse in the United States to enroll in MSN courses.
*The statistics course must be completed prior to entering the graduate program.
*XU graduates: You may request that your record be sent by campus mail.

Admission Tests:

- GRE is no longer required for MSN (MIDAS program DOES require GRE)
- MSN/MEd and MSN/MSCJ require the Graduate Record Examination (GRE) or Miller Analogies Test (MAT)
- MSN/MBA requires the Graduate Management Admission Test (GMAT). Email whelana@xavier.edu for information on GMAT workshops.

Complete list of materials provided in this packet:

- Reference form (3 required)
- Transcript request form
- MSN Application (complete only if applying by mail rather than online)
- Fact Sheet
- Instructions for goal statement or portfolio

- Send all documents to: Mrs. Marilyn Gomez, M.Ed.
  Director of Nursing Student Services
  Xavier University
  3800 Victory Parkway
  Cincinnati, OH 45207-7351

Questions: Gomez@xavier.edu or (513) 745-4392

Web sites for further information and to apply online:

Xavier University Grad Apply:	https://www.xavier.edu/apply/grad/
Graduate Nursing:	http://www.xavier.edu/MSN
Costs and Payment Plans:	http://www.xavier.edu/bursar
Financial Aid:	http://www.xavier.edu/financial-aid
	http://www.xavier.edu/msn/Financial-Aid.cfm

Students who complete the FAFSA will be considered for a partial tuition graduate grant on a first-come, first-served basis. Also, check with your employer regarding the availability of employee tuition benefits.